



## PRELUDE

*'Education is an endless journey through knowledge and enlightenment. Focus of the education and schools must provide mission oriented learning with value system.*

*Childhood is the foundation stone upon which stands the whole life structure as the seeds sown in childhood blossom in to the tree of life. Education which is imparted in childhood at the every stage of development of minds is more important than the education received in college and university.*

*Education nurtures the child's curiosity about the environment and integrates the thinking process with the skills of hand limb and body. Twelve years of value based education in the school campus are essential to establish an open and transparent society. Emphasis should be on exploration, innovativeness and creativity through activities. At the secondary stage, emphasis should be on experiments, problem solving and team work. All levels of education should ensure the convergence of bio-info-nano-eco education.*

*A good educational model for the 21<sup>st</sup> Century is the need of the hour. The entire education system has to be based on Capacity building comprising five components viz. Research and Enquiry, Creativity and Innovation, Capacity to use high-end technology, Entrepreneurship and Moral leadership'.*

*... Dr. A P J Abdul Kalam on 21<sup>st</sup> Century Education*

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## ***Message From The CEO***

*Dear Parents,*

*At the outset, I take this opportunity to welcome all of you to the Seventh Session 2020-21 of Rungta Public School, Bhilai. I whole heartedly appreciate your continuous support and thank you for keeping faith in us.*

*This year is being dedicated as “Year of Excellence”. To keep pace with the demands of the 21<sup>st</sup> Century Education, we are glad to continue with the Cambridge Curriculum as an option for Classes I – VIII.*

*Globally it is opined that the need of the hour is to essentially develop the 4Cs in the Classrooms. The 4Cs are Communication, Collaboration, Critical Thinking and Creativity which are timeless and will be valued not only inside the classroom but in all walks of life. Communication helps in sharing thoughts, questions, ideas and solution and the aspect of Collaboration teaches the art of working together smartly towards a common goal using talent, potential and expertise of all the members of the team. Critical Thinking helps in looking at the problems in a new way and linking learning across subjects and disciplines and Creativity is the art of trying new approaches to get things done in an innovative way. Our NEP 2019 Strongly recommends the above.*

*It is our endeavor to create an exclusive learning space to realize the power and promise of 21<sup>st</sup> century learning for every student. For this we have passionate and enthusiastic teachers, dedicated House Parents, a good level of discipline, value system, best facilities, tech savvy learning. We assure you that your child would be happy, well-groomed and contented under the guidance of experienced, caring and loving teachers.*

*We look forward to a meaningful association with you. If you have any concern about our school and education programme please do share with us. We need your support and cooperation all the time.*

*Regards,*

**ARUP MUKHOPADHYAY**  
**CEO**



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## **VISION**

To become a global role-model for Teaching and Learning through Quality Education.

## **MISSION STATEMENT**

Endow the students with the knowledge and skill for global leadership and personal fulfillment.

## **CORE VALUES**

Respect for all  
Perseverance  
Selfless Service





## SCHOOL CALENDAR 2020-21 AT A GLANCE

**New Session Commences: 1st April, 2020**  
**Total Number of Instructional Days : 189**  
**Total Number of Working Days: 231**

### Term Wise Break-up

<b>First Term</b>	<b>1<sup>st</sup> April 2020 – 3<sup>rd</sup> October 2020</b>
<b>Second Term</b>	<b>4<sup>th</sup> October 2020 – 20<sup>th</sup> March, 2021</b>

### Assessment and Evaluation Schedule

(The School reserves the right to change the date of Exams, if unavoidable, without any prior intimation)

Nursery	No formal Test/ Exam. Assessment of child's progress will be monitored through daily observation.	
LKG	No formal Test/ Exam. Assessment of child's progress will be monitored through daily observation. Assessment and Re- cap Worksheet.	
UKG	No formal Test/ Exam. Assessment of child's progress will be monitored through daily observation. Assessment and Re- cap Worksheet.	
First Periodic Test/ Progression Test	Classes I - XII	18 <sup>th</sup> to 25 <sup>th</sup> July 2020
Half Yearly Examination / Progression Test	Classes I - XII	17 <sup>th</sup> September to 30 <sup>th</sup> September, 2020
Pre - Board I	Classes X and XII	5 <sup>th</sup> December to 16 <sup>th</sup> December, 2020
Second Periodic Test / Progression Test	Classes I – IX and XI	4 <sup>th</sup> January to 11 <sup>th</sup> January, 2021
Pre - Board II	Classes X and XII	18 <sup>th</sup> January to 29 <sup>th</sup> January, 2021
Annual Examination / Progression Test	Classes IX & XI	15 <sup>th</sup> February to 26 <sup>th</sup> February, 2021
	Classes I - VIII	1 <sup>st</sup> March to 15 <sup>th</sup> March, 2021

### Vacation and Breaks

Type	From	To	No. of Days
Summer Vacation	1 <sup>st</sup> May, 2020 (Friday)	14 <sup>th</sup> June, 2020 (Sunday)	45
Dussehra Break	22 <sup>nd</sup> October, 2020 (Thursday)	25 <sup>th</sup> October, 2020 (Sunday)	04
Diwali Break	10 <sup>th</sup> November, 2020 (Tuesday)	15 <sup>th</sup> November, 2020 (Sunday)	06
Winter Break	24 <sup>th</sup> December, 2020 (Thursday)	1 <sup>st</sup> January, 2021 (Friday)	09

### Major School Functions

Sl.No	Event	Date & Day
1.	Founder's Day	28/11/2020 - Saturday
2.	Pre School Bonanza	13/12/2020 - Sunday
3.	Annual Sports Day	23/01/2021 - Saturday
4.	Blessing Ceremony (X & XII) & Farewell (XII)	06/02/2021 - Saturday



## LIST OF HOLIDAYS

APRIL 2020 - MARCH 2021

Sl. No.	Festival	Date	Day
1.	Ram Navami	02-04-2020	Thursday
2.	Mahavir Jayanti	06-04-2020	Monday
3.	Good Friday	10-04-2020	Friday
4.	Dr. Ambedkar Jayanti	14-04-2020	Tuesday
5.	Id-Ul-Fitr *	25-05-2020	Monday
6.	Hareli	20-07-2020	Monday
7.	Eid-Ul-Zuha (Bakrid) *	01-08-2020	Saturday
8.	Raksha Bandhan	03-08-2020	Monday
9.	Janmashtami	12-08-2020	Wednesday
10.	Independence Day	15-08-2020	Saturday
11.	Teeja	21-08-2020	Friday
12.	Ganesh Chaturthi	22-08-2020	Saturday
13.	Muharram	29-08-2020	Saturday
14.	Mahatma Gandhi Jayanti	02-10-2020	Friday
15.	Mahanavami	24-10-2020	Saturday
16.	Dussehra Vacation	22-10-2020 to 25-10-2020	Thursday to Sunday
17.	Milad-Un-Nabi	30-10-2020	Friday
18.	C.G.Foundation Day	01-11-2020	Sunday
19.	Diwali Vacation	10-11-2020 to 15-11-2020	Tuesday to Sunday
20.	Chath	20-11-2020	Friday
21.	Gurunakanak Jayanti	30-11-2020	Monday
22.	Guru Ghasidas Jayanti	18-12-2020	Friday
23.	Christmas	25-12-2020	Friday
24.	Makar Sankranti	15-01-2021	Friday
25.	Republic Day	26-01-2021	Tuesday
26.	Mahashivratri	11-03-2021	Thursday
27.	Holi	29-03-2021	Monday

Note - \* Subject to the appearance of moon



## MY TEACHERS

Class Teacher : \_\_\_\_\_

Sl.No.	SUBJECT	TEACHER'S NAME
1.	English	1. _____
2.	Hindi/Sanskrit	2. _____
3.	Maths	3. _____
4.	EVS/Science/Physics	4. _____
5.	Social Science/Hist. & Civics	5. _____
6.	3 <sup>rd</sup> Language/Chemistry	6. _____
7.	Music	7. _____
8.	Dance	8. _____
9.	Art	9. _____
10.	Computer	10. _____
11.	P.E.	11. _____
12.	Library/Biology	12. _____
13.	General Knowledge	13. _____
14.	Value Education/Geog.& Eco.	14. _____

Activity opted for

Teacher In-charge



## STUDENT INFORMATION

SESSION 2020-21

PHOTOGRAPH  
OF THE  
STUDENT IN  
SCHOOL  
UNIFORM

Name of the Student \_\_\_\_\_  
Class \_\_\_\_\_ Section \_\_\_\_\_  
Admission No. \_\_\_\_\_ Date of Adm. \_\_\_\_\_  
Category( SC/ST/OBC/Gen.) \_\_\_\_\_ RPS/SRGI/Govt./Others \_\_\_\_\_  
House \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Blood Group \_\_\_\_\_  
Bus No. \_\_\_\_\_ Bus Stop (Location) \_\_\_\_\_

### Parental Particulars

### Mother

### Father / Guardian

Name	_____	_____
Designation	_____	_____
Name of the Organization	_____	_____
Office Address	_____	_____
Contact Nos.		
(a) Mobile	_____	_____
(b) Office	_____	_____
E-mail	_____	_____
Residential Address	_____	_____
	_____	_____
Residence Phone Nos.	_____	_____
Emergency Contact No.	_____	_____

Details about brother/s and sister/s (if any) in RPS , Bhilai

Name	Class/Sec.	Admn. No.
_____	_____	_____
_____	_____	_____

Class Teacher's Name : \_\_\_\_\_

Signature : \_\_\_\_\_

HM'S Signature: \_\_\_\_\_



## DECLARATION BY PARENTS

(To be filled by parents only)

Our ward \_\_\_\_\_ is a student of \_\_\_\_\_  
(class/section) of Rungta Public School, Bhilai, Either of us father/mother will  
sign all his/her leave applications, report cards or any official document. Our  
specimen signatures, address and telephone numbers are as under.

Father's Signature \_\_\_\_\_ Telephone No. \_\_\_\_\_

Mother's Signature \_\_\_\_\_ Telephone No. \_\_\_\_\_

In my absence, I authorize

Mr./Mrs. \_\_\_\_\_

(Whose signature is also given below) to sign on our behalf.

Relationship with the student:

\_\_\_\_\_

Specimen Signature:

\_\_\_\_\_

Name of the Parent \_\_\_\_\_

Signature of the Parent \_\_\_\_\_





## STUDENT INFORMATION

SESSION 2020-21

PHOTOGRAPH  
OF THE  
STUDENT IN  
SCHOOL  
UNIFORM

Name of the Student \_\_\_\_\_  
Class \_\_\_\_\_ Section \_\_\_\_\_  
Admission No. \_\_\_\_\_ Date of Adm. \_\_\_\_\_  
Category( SC/ST/OBC/Gen.) \_\_\_\_\_ RPS/SRGI/Govt./Others \_\_\_\_\_  
House \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Blood Group \_\_\_\_\_  
Bus No. \_\_\_\_\_ Bus Stop (Location) \_\_\_\_\_

### Parental Particulars

### Mother

### Father / Guardian

Name	_____	_____
Designation	_____	_____
Name of the Organization	_____	_____
Office Address	_____	_____
Contact Nos.		
(a) Mobile	_____	_____
(b) Office	_____	_____
E-mail	_____	_____
Residential Address	_____	_____
	_____	_____
Residence Phone Nos.	_____	_____
Emergency Contact No.	_____	_____

Details about brother/s and sister/s (if any) in RPS , Bhilai

Name	Class/Sec.	Admn. No.
_____	_____	_____
_____	_____	_____

Class Teacher's Name : \_\_\_\_\_

Signature : \_\_\_\_\_

HM'S Signature: \_\_\_\_\_



## DECLARATION BY PARENTS

(To be filled by parents only)

Our ward \_\_\_\_\_ is a student of \_\_\_\_\_  
(class/section) of Rungta Public School, Bhilai, Either of us father/mother will  
sign all his/her leave applications, report cards or any official document. Our  
specimen signatures, address and telephone numbers are as under.

Father's Signature \_\_\_\_\_ Telephone No. \_\_\_\_\_

Mother's Signature \_\_\_\_\_ Telephone No. \_\_\_\_\_

In my absence, I authorize

Mr./Mrs. \_\_\_\_\_

(Whose signature is also given below) to sign on our behalf.

Relationship with the student:

\_\_\_\_\_

Specimen Signature:

\_\_\_\_\_

Name of the Parent \_\_\_\_\_

Signature of the Parent \_\_\_\_\_



## School Calendar 2020 - 2021

Day	Date	Activities
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### APRIL, 2020

Wed	<b>1</b>	New Session Commences
Thurs	<b>2</b>	<b>Ram Navami (Holiday)</b>
Sat	<b>4</b>	Weekly Test ( X & XII)
Mon	<b>6</b>	<b>Mahavir Jayanti (Holiday)</b>
Fri	<b>10</b>	<b>Good Friday (Holiday)</b>
Sat	<b>11</b>	Weekly Test ( X & XII)
Tue	<b>14</b>	<b>Ambedkar Jayanti (Holiday)</b>
Sat	<b>18</b>	Weekly Test(I to X &XII) Inter house English and Hindi Caligraphy competition (II-VIII) Inter house badminton league match (Boys & Girls) IX,X and XII
Sat	<b>25</b>	Weekly Test ( I to X and XII) Inter house Hindi Essay writing competition (IV-VIII)/ "Master Chef activity for ISA" Inter house Hindi paragraph writing competition (II-III) Inter house Badminton Final match (Boys and Girls) IX,X and XII
Mon	<b>27</b>	<b>Month End Staff Meeting</b>

### MAY, 2020

Fri	<b>1</b>	Summer Vacation Begins/ Summer Camp Begins
Mon	<b>4</b>	Summer Camp ends

### JUNE, 2020

Mon	<b>8</b>	Teachers reporting after Summer Vacation, reporting time 8.00 a.m, Workshop
Tue	9	Workshop
Wed	10	Workshop
Thrus	11	Workshop
Fri	12	SOW/Lesson Plan preparation
Sat	13	SOW/Lesson Plan Submission
Mon	<b>15</b>	School reopens after Summer Vacation for students
Sat	<b>20</b>	Weekly Test(I to X & XII) Inter house Picture composition (English)competition (II-III) Inter house English essay writng competition (IV-XII)
Wed	<b>24</b>	Special Assembly on "Educational Convergence", - ISA activity
Sat	<b>27</b>	Weekly Test(I to XII) Inter house Drawing and Painting competition (II-V) Inter house Table Tennis competition (VI-VIII & IX & XI) <b>INTER SCHOOL ENGLISH DEBATE COMPETITION</b>
Mon	<b>29</b>	<b>Month End Staff Meeting</b>



## School Calendar 2020 - 2021

Day	Date	Activities
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### JULY, 2020

Wed	1	<b>Pre-School Field Trip-Visit to Dental Hospital &amp; Oral Checkup</b>
Fri	3	Intra class Colouring contest(Nursery-I) Special assembly on "Soulful Rhythm" - ISA activity
Sat	4	Weekly Test (I to XII) Inter house English Play competition (VI-IX and XI) Inter house Hindi One Act Play competition (II-V)
Mon	6	Investiture of Prefect Council
Sat	11	<b>Weekly Test(I to X &amp; XII)</b>
Sat	18	<b>Periodic Test -I Begins</b>
Mon	20	<b>Hareli Holiday</b>
Sat	25	<b>Periodic Test-I Ends</b>
Fri	31	<b>Inter house English Recitation competition (II-III) Special Assembly on Id-Ul-Juha and Raksha Bandhan Sanskrit Divas</b>
Fri	31	<b>Month End Staff Meeting</b>

Preschool Field trip to Supermarket

### AUGUST, 2020

Sat	1	<b>Id-Ul-Juha (Holiday)*</b> Subject to appearance of moon
Mon	3	<b>Raksha Bandhan (Holiday)</b>
Fri	7	Intra Class Collage Contest(Nursery-I)
Sat	8	<b>Result declaration of PT-I ; PTM (9.00 a.m - 12.30 p.m)</b>
Tue	11	Special Assembly on Janmashtami Inter House Matki Decoration and Dahi Handi competition
Wed	12	<b>Janmashtami (Holiday)</b>
Sat	15	<b>Independence Day</b>
Thurs	20	Special Assembly on Ganesh Chaturthi/ Rally on Recycling, Reuse and Reduce-ISA activity Intra Class Show and Tell Competition (LKG-I)
Fri	21	<b>Teej (Holiday)</b>
Sat	22	<b>Ganesh Chaturthi (Holiday)</b>
Fri	28	Weekly Test(I to XII) Inter house English story telling competition (II-III) Inter house music competition (Vocal) (IV-XII)
Sat	29	<b>Muharram (Holiday)</b>
Mon	31	<b>Month End Staff Meeting</b>

### SEPTEMBER, 2020

Fri	4	Inter house Craft making competition (II-VIII) Inter house Hindi Debate competition (IX-XII)
Sat	5	Teachers` Day
Thurs	10	SOF IGKO Exam (I to X)
Sat	12	<b>Weekly Test(I-XII) , Revision for Half Yearly Examination and Evaluation-1 begins/ Grand Parents Day</b>
Thurs	17	Half yearly Examination and Evaluation-1 Begins
Wed	30	<b>Half yearly Examination and Evaluation-1 ends</b>
Wed	30	<b>Month End Staff Meeting</b>

Preschool Field trip to Places of Worship



## School Calendar 2020 - 2021

Day	Date	Activities
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### OCTOBER, 2020

Fri	2	<b>Gandhi Jayanti (Holiday)</b>
		Inter house collage contest (II-V ) Inter House Extempore (VI-XI)
Sat	3	Inter House Play competition practice begins
Fri	9	Intra Class Plasticine and Clay Modelling Contest(Nursery-I), Inter house Fancy Dress Contest (II and III), Inter House Contest on "Best out of Waste" (IV and V), Inter house Shloka Chanting (VI-VIII), Inter house English debate competition (IX-XI)
Sat	10	<b>Result declaration of Half-yearly Examination and Evaluation-1 ; PTM (9.00 a.m - 12.30 p.m)</b>
Thurs	15	<b>SOF IEO Exam (I to XII)</b>
		<b>Weekly Test(I to XII)</b> <b>Inter house Chess/Carrom IV-XII</b> <b>Inter house Hindi Recitation competition (II-III)</b>
Sat	17	
Thurs	22	<b>Dussehra Break begins</b>
Mon	26	School Reopens after Dussehra Break
Fri	30	<b>Id-E-Milad (Holiday)</b>
Sat	31	<b>Month End Staff Meeting</b>
<b>Preschool Field trip to Nursery</b>		

### NOVEMBER, 2020

Sun	1	<b>C. G. Foundation Day (Holiday)</b>
Tue	3	SOF NSO (I to XII)
Thurs	5	Intra Class Fancy Dress Contest(Nursery-I)
Sat	7	(I to XII) / Quiz on "Cinematic Revolution" - ISA activity Inter house KhoKho competition practice begins
Mon	9	Special Assembly on Diwali
Tue	10	<b>Diwali break begins</b>
Mon	16	School reopen after Diwali break
Wed	18	Special Assembly on Innovative Minds- ISA activity
Fri	20	<b>Chhat Puja (Holiday)</b>
		Weekly Test(I to XII)
Sat	21	Inter house KhoKho competition
Mon	23	<b>Month End Staff Meeting</b>
Sat	28	Founder's Day
Mon	30	<b>Guru Nanak Jayanti (Holiday)</b>

### DECEMBER, 2020

Sat	5	<b>Pre Board -I begins(X&amp;XII)</b> Weekly Test (I-IX & XI) <b>Pre-School Field Trip/ Picnic -Visit to Zoo</b> <b>Inter House Volleyball Competition</b>
Thurs	10	<b>SOF NCO (I to X) &amp; ICO (XI to XII)</b>
Fri	11	Intra Class English Recitation Contest(Nursery-I)
		Weekly Test (I-IX & XI) Inter house Quiz competition (II-V) Inter house Cricket League Match (VI-IX and XI)
Sat	12	
Sun	13	Pre School Bonanza
Wed	16	<b>Pre Board-I Ends(X,XII)</b>
Thurs	17	Regular classes for X & XII , Intra class Hindi Recitation (Nursery-I)/ SOF IMO (I to XII)
Fri	18	<b>Guru Ghasi Das Jayanti (Holiday)</b>
		Weekly Test (I-IX & XI), Inter house Salad decoration Contest (II & III), Inter House PPT Presentation Contest (IV & V) Inter house Cricket Final (VI-IX and XI)
Sat	19	
Thurs	24	<b>Winter Break begins for Students</b> <b>Month End Staff Meeting</b>
Fri	25	<b>Christmas, Winter break begins for Teachers</b>



## School Calendar 2020 - 2021

Day	Date	Activities
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### JANUARY, 2021

Sat	2	School Reopens after Winter Break
Mon	4	<b>P.T-II begins (I-IX and XI)</b>
Sat	9	<b>Result declaration of Pre Board-I (X&amp;XII) ; PTM (9.00 a.m - 12.30 p.m)</b>
Mon	11	<b>P.T-II ends (I-IX and XI)</b>
Wed	13	<b>Pre-School Field Trip-Visit to Traffic Park</b>
Fri	15	<b>Makar Sankranti (Holiday)</b>
Sat	16	<b>Result declaration of PT-II Exam ; PTM (9.00 a.m - 12.30 p.m)</b>
Mon	18	<b>Pre-Board II (X&amp;XII) begins</b>
Tue	19	<b>Annual Photography ( Nur-V )</b>
Wed	20	<b>Annual Photography ( VI to IX &amp; XI )</b>
Sat	23	Sports Day
Tue	26	Republic Day
Fri	29	<b>Pre-Board II (X&amp;XII) Ends</b>
Sat	30	<b>Weekly Test ( I to IX,XI), Month End Staff Meeting</b>

### FEBRUARY, 2021

Fri	5	<b>Intra Class English Calligraphy Contest(LKG-I)</b>
Sat	6	<b>Weekly Test(I to IX, XI), Farewell and Blessing Ceremony ( X &amp; XII )</b>
Mon	8	<b>Revision for Annual Exam(IX&amp;XI) begins/ Pre board Results ( X &amp; XII )</b>
Sat	13	Weekly Test (I-VIII)
Mon	15	<b>Annual Exam (IX-XI) begins</b>
Tue	16	Vasant Panchami
Fri	19	Intra Class Hindi Calligraphy Contest(LKG-I)
Sat	20	Weekly Test (I-VIII)
Mon	22	Revision for Annual Examination and Evaluation-2 begins(I-VIII)
Fri	26	<b>Annual Exam (IX-XI) Ends</b>
Sat	27	<b>Month End Staff Meeting</b>
<b>Preschool Field trip to Post Office</b>		

### MARCH, 2021

Mon	1	<b>Annual Exam &amp; Evaluation II begins (I-VIII)</b>
Sat	6	<b>Result declaration of Annual Exam(IX&amp;XI) ; PTM (9.00 a.m - 12.30 p.m)</b>
Wed	10	<b>New Session begins (X&amp;XII)</b>
Thurs	11	<b>Mahashivratri (Holiday)</b>
Mon	15	<b>Annual Exam &amp; Evaluation II ends (I-VIII)</b>
Sat	20	<b>Result declaration of Annual Exam ( I - VIII ) PTM (9.00 a.m - 12.30 p.m)</b>
Mon	22	<b>Annual Excursion (III to XI), Month End Staff Meeting</b>
Tue	23	Annual Excursion (III to XI)
Wed	24	Annual Excursion (III to XI)
Thurs	25	Annual Excursion (III to XI)
Fri	26	Annual Excursion (III to XI)
Mon	29	<b>Holi (Holiday)</b>



**SUMMER TERM**  
**Schedule for Day Scholars**

**Classes: Nursery to I**

1.	Busses Arrive, Home Room / Circle Time	08:40 a.m. – 09:10 a.m.
2.	Lesson 1	09:10 a.m. – 09:40 a.m.
3.	Breakfast	09:40 a.m. – 10:10 a.m.
4.	Lesson 2	10:10 a.m. – 10:50 a.m.
5.	Lesson 3	10:50 a.m. – 11:20 a.m.
6.	Lesson 4	11:20 a.m. – 11:50 a.m.
7.	Lesson 5	11:50 a.m. – 12:20 p.m.
8.	Buses Depart	12:30p.m.

**Classes II – X**

1.	Buses Arrive and Home Room	07:30 a.m.
2.	Assembly / House Meet	07:35 a.m.
3.	Lesson 1	07:55 a.m.
4.	Lesson 2	08:35 a.m.
5.	Breakfast	09:10 a.m. – 9:30 a.m.
6.	Lesson 3	09:30 a.m.
7.	Lesson 4	10:10 a.m.
8.	Lesson 5	10:50 a.m.
9.	Recess / Short Break	11:25 a.m. – 11:40 a.m.
10.	Lesson 6	11:40 a.m.
11.	Lesson 7	12:20 p.m.
12.	Lesson 8	12:55 p.m.
13.	School gets over	01:30 p.m.
14.	Buses Depart	01:40 p.m.

**Classes: XI – XII**

1.	Buses Arrive and Home Room	07:30 a.m.
2.	Assembly / House Meet	07:35 a.m.
3.	Lesson 1	07:55 a.m.
4.	Lesson 2	08:35 a.m.
5.	Breakfast	09:10 a.m. – 9:30 a.m.
6.	Lesson 3	09:30 a.m.
7.	Lesson 4	10:10 a.m.
8.	Lesson 5	10:50 a.m.
9.	Recess / Short Break	11:25 a.m. – 11:40 a.m.
10.	Lesson 6	11:40 a.m.
11.	Lesson 7	12:20 p.m.
12.	Buses Depart	12:30 p.m.

Note - Winter Timings will be from 8:00 am to 2:00 pm for Classes II to XII and 9:00 am to 1:00 pm for Playgroup to Class I



**SUMMER TERM**  
**Schedule for Day Boarders**

**Classes: III – VIII**

1.	Buses Arrive and Home	07:30 a.m.
2.	Room Assembly / House Meet	07:35 a.m.
3.	Lesson 1	07:55 a.m.
4.	Lesson 2	08:35 a.m.
5.	Breakfast	09:10 a.m. – 9:30 a.m.
6.	Lesson 3	09:30 a.m.
7.	Lesson 4	10:10 a.m.
8.	Lesson 5	10:50 a.m.
9.	Recess / Short Break	11:25 a.m. – 11:40 a.m.
10.	Lesson 6	11:40 a.m.
11.	Lesson 7	12:20 p.m.
12.	Lesson 8	12:55 p.m.
13.	School gets over	01:30 p.m.
14.	Lunch	01:30 p.m. – 1:55 p.m.
15.	Study / Homework - Prep	02:00 p.m.
16.	Activities/Games	03:30 p.m.
17.	Evening Snacks	04:45 p.m.
18.	Buses Depart	05:00 p.m.





## SUMMER TERM

### WEEKDAY SCHEDULE FOR BOARDERS

1.	Wake – up bell & Freshening up	05:30 a.m. – 05:45 a.m.
2.	Jogging / Yoga / Gym	05:00 a.m. - 6:15 a.m.
3.	Shower & Change into school uniform	06:15 a.m. to 07:00 a.m.
4.	Morning Milk	07:10 a.m.
5.	Home Room	07:30 a.m.
6.	Assembly / House Meet	07:35 a.m.
7.	Lesson I	07:55 a.m.
8.	Lesson II	08:35 a.m.
9.	Breakfast	09:10 a.m. – 09:30 a.m.
10.	Lesson III	09:30 a.m.
11.	Lesson IV	10:10 a.m.
12.	Lesson V	10:50 a.m.
13.	Recess / Short Break	11:25 a.m. – 11:40 a.m.
14.	Lesson VI	11:40 a.m.
15.	Lesson VII	12:55 p.m.
16.	Lesson VIII	12:00 a.m.
17.	School gets over	01:30 p.m.
18.	Buses Depart for Day Scholars	01:40 p.m.
19.	Lunch for Boarders	01:45 p.m.
20.	Rest	02:15 p.m. – 03:30 p.m.
21.	Supervised Study	03:30 p.m. – 05:00 p.m
22.	Tea & Snacks	05:00 p.m.
23.	Change into Sports Kit for Sports & Games	05:30 p.m.
24.	Wash / Shower	06:30 p.m.
25.	Fall in for Roll Call	07:00 p.m.
26.	Supervised Prep Hours	07:00 p.m. – 08:30 p.m.
27.	Dinner	08:30 p.m.
28.	TV / House chores / preparation / self study	09:00 p.m.
29.	Lights Out	10:00 p.m.



## SUMMER TERM

### SATURDAY SCHEDULE FOR BOARDERS

1.	Wake – up bell & Freshening up	05:30 a.m. – 05:45 a.m.
2.	Jogging / Yoga / Gym	05:00 a.m. - 6:15 a.m.
3.	Shower & Change into school uniform	06:15 a.m. to 07:00 a.m.
4.	Morning Milk	07:10 a.m.
5.	Home Room	07:30 a.m.
6.	Weekly Test	07:40 to 08:40 a.m.
7.	Breakfast	08:40 a.m. to 08:55 a.m.
8.	Activity / Sports Blocks at School	09:00 a.m. to 12:00 noon
9.	Buses Depart for Day Scholars	12:10 p.m.
10.	Lunch for Boarders	01:30 p.m.
11.	Rest / Personal work / Leisure	02:00 p.m.
12.	Tea & Snacks	05:00 p.m.
13.	Games & Sports	05:30 p.m.
14.	Evening Prep	07:00 p.m.
15.	Dinner	08:30 p.m.
16.	TV / Preparation	09:00 p.m.
17.	Lights out	10:00 p.m.

### SUNDAY & HOLIDAY SCHEDULE FOR BOARDERS:

1.	Wake – up bell & Freshing Up	07:00 a.m.
2.	Wash & Change	07:30 to 8:30 a.m.
3.	Breakfast	8:30 a.m.
4.	Personal Time / House Chores	09:00 a.m. to 10:00 a.m.
5.	Prep	10:00 a.m. to 11:00 a.m.
6.	Activity / Project	11:00 a.m. to 12:00 a.m.
7.	Entertainment	12:00 noon to 01:30 a.m.
8.	Lunch for Boarders	01:30 noon
9.	Rest / Personal Work / Leisure	02:00 p.m.
10.	Tea & Snacks	05:00 p.m.
11.	Games & Sports	05:30 p.m.
12.	Evening Prep	07:00 p.m.
13.	Dinner	08:30 p.m.
14.	TV / preparation	09:00 p.m.
15.	Lights out	10:00 p.m.



## **SCHOOL RULES**

1. Every student should carry his/her Handbook & Identity Card to school every day.
2. Non-bus commuters should arrive at school 5 minutes before the start of the Home room period
3. The warning bell before a class or assembly is a signal for all to go to the assembly or to their respective classrooms. This should be done promptly and in silence. As soon as they are in their classes, students must get their books ready for the period.
4. Changing of classrooms between periods should be done quietly and in an orderly manner. No student should leave the classroom without the class-out pass.
5. Students should be habitually clean and always neatly dressed. The school uniform should be worn on all working days and for all school functions.
6. Boys should get their haircut at regular intervals.
7. No shouting and whistling is allowed in school premises. Running in corridors is strictly prohibited.
8. Throwing an object at anyone is strictly forbidden.
9. Care must be taken of all school property and no student should damage or scratch the desks or chairs or any school furniture or write or draw anything on the walls or in any way damage things belonging to others. Any damage done, even accidentally should be reported at once to the Class Teacher or to the Head of School.
10. Any damage done will be made good by the concerned student/s, together with a fine imposed on him/her for such an offence. Anyone who notices something damaged, should report the matter even if he or she does not know who has done it.
11. No books (other than text books, reference books or library books), magazine or papers may be brought to the school without permission.
12. Lending or borrowing of money or other articles is not permitted.
13. The school is not responsible for the articles lost. It is forbidden to bring expensive or fancy articles or electronic gadgets (mobile, iPod, camera, C.D. etc) to school. Parents are advised to give pocket money judiciously to the students. Pocket money should not exceed Rs 50/- at a time.
14. Our students should observe polite manners wherever they go. They should always remember that the school is judged by their conduct. They should greet their teachers when they meet them. Bullying and use of slangs or foul language are punishable offences.
15. The school reserves for itself the right to terminate the schooling of a student with unsatisfactory progress in studies or WHOSE CONDUCT IS A BAD PRECEPT FOR OTHERS.



16. Bursting crackers, splashing colour or ink in the school premises are strictly forbidden. Non-compliance of these instructions can result in expulsion from the school.
17. Students of LKG to Class V should return their report cards duly signed by their Parents within 3 days of their receipt. Parents should acknowledge the receipt of report cards through the HandBook.
18. Students must attend the community services, festivals and functions celebrated in the school.
19. Students should not absent themselves on special working days such as Saturdays and on the last working day prior to the exams, vacation and breaks and on the re-opening days.
20. For availing half-day leave, the concerned student must attend the class upto the Break: till 11:45 a.m. in the Senior School and in the Primary School. Half-day leave will not be granted after one or two periods or after short break.
21. A student who uses unfair means during the Tests and Assessments will be disqualified in that particular Test Assessment.
22. Any change in address or telephone number should be immediately notified to the class teacher through an application or email.
23. The school has installed a security system to ensure the safety of the premises and the children. It is mandatory for all visitors to register themselves at the gate with the security personnel and wait for permission to be granted before proceeding inside the school premises and the hostel.
24. When leave is granted, the student is required to obtain Gate Pass from the concerned I/c before leaving the school / hostel.
25. Pure Vegetarian food is provided in the School Mess. Parents are requested not to send non-vegetarian food including eggs in the lunch-box.

### **GUIDELINES TO PARENTS/GUARDIANS**

If you want your child to do well in school, then you yourself must develop a respect for the system and learning. The school believes in discipline. Slackness or disregard of rules will not be appreciated. Any work or action likely to lower the image of the school would be regarded as a breach of school discipline. The school reserves the right to expel a student whose diligence or progress in studies is considered unsatisfactory or whose conduct is harmful to other students. Misconduct, insubordination or contempt of authority and breaking rules are sufficient reasons for immediate expulsion or rustication.

1. Parents are requested not to enter the classrooms to see their children or meet teachers during class hours without prior permission of the Head.
2. Leave for half day should not be asked for, for security reasons. In emergency, written permission must be taken from the Principal and the Class Teacher and the bus-in-charge must be duly informed.
3. Parent's attention is drawn to the fact that criticism of the teacher or school in the presence of child should be scrupulously avoided because it causes the student to lose respect for his/her teacher with the consequent failure to learn from him/her and will retard his/her progress.



4. Any communication made by the Parent/Guardian should be addressed to the Head through the Class Teacher and all correspondence from the school to the parents will be by the respective I/CS/Head.
5. The Name, Admission no., Class/Section and House of the pupil should be clearly marked on all the belongings of the student.
6. Parents are required to cooperate with the school in its attempt to help their children progress by paying attention to their regularity, punctuality and discipline and take interest in their child's work. They should check the Handbook every day and note the homework and other instructions given. They are advised to check the bags of their ward to see if any circular/notice/invitation etc. has been issued. Do spend quality time going through note books especially on weekends.
7. Encourage your child to take interest in academics, co-curricular activities, sports & community service.
8. Communicate to the teacher any matter of concern with regard to the feedback you receive from the child, that may help the child gain confidence.
9. Any change in address or telephone no. must be intimated to school office at the earliest.
10. Taking leave during working days is strongly discouraged. Parents are responsible to make up for the loss of studies in case of leave taken. The school will expect these students to be on a par with the class in every way and that will have to be ensured by the parents.
11. Missing out on Weekly Tests and Activity Based Evaluations directly affect the promotion of the students to the next class at the end of the session.

Kindly take these Tests/Evaluations seriously for the betterment of your ward and do not apply for leave if avoidable. Leave can be granted to the student only on the following grounds:

  - (I) In case of serious illness or a death of very near relative.
  - (ii) For a condolence visit, if the student is the only male member of the family, where custom demands, he should make a visit.
  - (iii) To attend the marriage of his real brother/sister or uncle/aunt (Father or Mother's real brother/sister).
12. It is compulsory for the student to complete 75% of the attendance in the year to make him/her eligible to appear for the Final Examination.
13. Students availing the school transport are expected to maintain the best of decorum in the buses, failing which an appropriate action, to the extent of withdrawing the bus facility of the student will be taken.
14. Students are expected to attend school in neat and well ironed, complete uniform and boys with proper hair cut. Kindly ensure that the instructions are followed in all seriousness to avoid any inconvenience to your good-self later, as the students will not be adjusted and sent home in the next shift bus.



15. Parents are advised to give pocket money very judiciously to the students. Do not provide any extra money beyond Rs.50/- to your wards. If extra money is found in their possession, it will be confiscated.
16. Valuable articles like gold/diamond jewellery (chain, ring, bracelets bangles/kadas, earrings/danglers), facial makeup like eye makeup & bindi, waxing and shaped eyebrows, henna decorating palms & feet is strictly prohibited in the school. Electronic gadgets (mobiles, iPod and camera) are not permitted inside the school premises as per CBSE guidelines. If found, the articles will be confiscated and will be returned only at the end of the session. If such instances are repeated, then the child may be asked to leave the school.
17. Care must be taken of all school property and if any damage is done, it will be made good by the concerned student. No sharp objects like blade, knife, scissors and needle should be sent to school to ensure safety. Any misbehavior or indiscipline may lead to serious consequences including a heavy fine.
18. Parents are requested to personally see off and receive their ward at the bus stops .
19. Parents must consult the RPS Handbook and other circulars before making enquiries on the phone.

### SCHOOL TIMINGS

Ours is a five day school. Monday to Friday are full working days during the term and Saturdays are set apart for Weekly Test, various activities, Competitions, House Social and Supervised study. The School timings for Winter and Summer are as under:

S.No.	Classes	Timings	
		Summer (April to October)	Winter (January to March)
1.	Nursery to I	08:45 a.m. – 12:20 p.m.	09:15 a.m. – 12:40 p.m.
2.	II to X	07:30 a.m. – 01:30 p.m.	08:00 a.m. – 02:00 p.m.
3.	XI and XII	07:30 a.m. – 12:20 p.m.	08:00 a.m. – 12:40 p.m.

### School Office Hours

09:00 a.m. to 05:00 p.m. (Monday to Saturday).

*The office remains closed on Sundays and public holidays.*



## CONTACT & COMMUNICATION

- a) In all matters concerning your child, you are advised to contact the school office.
- b) Parents are advised to write to the Head of School directly on any issue pertaining to their child. They can certainly meet the Head of School on prior appointment.
- c) Boarders will be allowed to meet the Parents / Guardians only on the days specified in the calendar.
- d) No visitors are allowed in the academic area / hostels / dining hall. Kindly adhere to this as other students / residential staff members are put to unease when visitors enter these areas.
- e) Parents and visitors are not entertained on **Sundays and Holidays** as the school office remains closed on these days. **Hence, parents and visitors are requested NOT to come on Sundays/ Holidays**, unless specifically requested by the school to come on a particular Sunday/ Holiday, as in the case of School reopening after vacation and on Ex-Eat days.
- f) Parents may contact the school Departments on the following nos:

Reception & Office	: 0788 – 2960666
Boy's House Parent	: 9229155516
Girl's House Parent	: 9229344418
Administrator	: 9229344486

Parents are also encouraged to write to: [info@rungtapublicschool.ac.in](mailto:info@rungtapublicschool.ac.in) for any concern.

You may also write to : [principal@rungtapublicschool.ac.in](mailto:principal@rungtapublicschool.ac.in), [headmaster@rungtapublicschool.ac.in](mailto:headmaster@rungtapublicschool.ac.in),  
[hop@rungtapublicschool.ac.in](mailto:hop@rungtapublicschool.ac.in)



## ASSEMBLY & HOUSE MEET

We have separate Assembly for the Junior and the Senior School and the Pre School (Classes LKG, UKG & I) will have their Circle Time of Jeeny Mosley.

### Junior School:

Classes II-V will have assembly on Tuesdays & Thursdays and House Meet on Wednesdays & Fridays.

### Middle & Senior School:

Classes VI – XI will have assembly on Wednesdays & Fridays and the House Meet on Tuesdays & Thursdays.

**Combined Assembly will be held on Mondays and on Special occasions**

## VISITING HOURS OF PARENTS

The school would always desire parents to maintain a close rapport with the teachers of their wards. Parents are advised to meet the respective Class/Subject Teachers, Class Reps/Subject Co-ordinators /House Parents on the day of the Parents - Teacher Meeting (P.T.M.) Meeting the Teachers on any other day under compelling situations will be by prior appointment only.

## PARENT-TEACHER MEETING (PTM)

The 'Parents Teachers Meeting' is an opportunity for parents to meet the class and subject teachers of their wards on a one to one basis. It is also an occasion to interact with the Head of the School. **However, the parents are most welcome to meet the Head of the School on working days between 12:00 – 2:00 p.m. only by prior appointment.**

S.No.	Date	Time	Classes	Remarks
1	08/08/2020	09:00 A.M – 12:30 P.M	All Classes	Periodic Test – 1 Results
2	10/10/2020	09:00 A.M – 12:30 P.M	All Classes	Half Yearly/Evaluation -1 Results
3	09/01/2021	09:00 A.M – 12:30 P.M	X & XII	Pre Board-1 Results
4	16/01/2021	09:00 A.M – 12:30 P.M	I-IX & XI	Periodic Test -2 Results
5	08/02/2021	09:00 P.M – 12:00 Noon	X & XII	Pre Board-2 Results
6	06/03/2021	09:00 A.M – 12:30 P.M	IX & XI	Annual Exam Results
7	20/03/2021	09:00 A.M – 12:30 P.M	I-VIII	Annual Exam/Evaluation-2 Results





## DISCIPLINE CODE & DISCIPLINARY MEASURES

Parents and students are requested to note that the following practices are unacceptable and will invite strict disciplinary action. Please refer to the section on disciplinary measures too.

- Disfiguring or damaging school property.
- Bunking School and classes.
- Bringing articles such as expensive watches, cameras, irrelevant CDs, mobile phones, laptop, electronic pens, i-pads, i-pods etc. to school.
- Using abusive language.
- Not wearing the school uniform, during the term.
- Damaging, scribbling on or tearing pages from library books or text books or exercise note books.
- Bringing sharp articles (knives, etc.) which can cause injury.
- Smoking, gambling, drinking or using psychotropic, narcotic drugs.
- Bursting firecrackers or throwing color/ water on one another within or near the school premises.
- Late arrival in classes/ School.
- Misconduct, indiscipline and misbehavior with the teacher/ admin staff/ House Master/any other School staff .
- Assembling at or going to the book shop, cafeteria, and hostel during regular class time.
- Stealing/ borrowing without permission
- Bullying, teasing or harassment of any kind.
- Sloganeering and signature campaigns.
- Chewing flavored gum, betel nut, tobacco etc.
- Trinkets: Girls are not allowed to wear trinkets in school. Trinkets include hanging earrings, hoops, bangles, anklets, chains etc. They can wear any small ear tops without hangings.
- A few major Discipline Code/Rules are elaborated below:



## **HAZING, BULLYING, HARRASEMENT & ASSAULT**

- Physical violence and all forms of threatening, abusive or intimidator behavior are forbidden.
- Any form of intimidation or harassment (including sexual harassment) by one student or group of students towards another is not permitted.
- Offensive weapons (or toys which look like offensive weapons) should not be brought on to campus.
- Breach of this rule may lead the Discipline Council to expel, suspend or otherwise punish the student concerned.
- The Discipline Council will consider the extent of the violence, threat, abuse, intimidation or harassment and the actual harm or potential harm caused by this.

## **STEALING OR "BORROWING WITHOUT PERMISSION"**

- Students may not remove the possessions of others without their consent.
- Such removal is considered as theft. Students found in possession of stolen items will be assumed to have stolen them
- Should the Discipline Council finds a student guilty of theft, in the absence of compelling mitigating circumstances the student may be expelled.
- The Discipline Council may consider as compelling, mitigating circumstances such as the student's prior good academic or extra-curricular record or good record of behavior.

## **RESIDENTIAL MIXED SOCIALIZATION**

- Students Should not engage in Mixed Socializing (ie boy(s) and girl(s) in the same area) in those areas of Residences demarcated as only for boys or only for girls.
- The disciplinary application for this rule applies to all the students found together in a mixed socializing gathering, and students who come across such a gathering and do not wish to be found in breach of the rule must leave the gathering immediately.
- The **Discipline Council** may suspend or expel (from school or Residence) and place on Principal's Warning students in breach of this rule.
- The **Discipline Council** may consider as compelling mitigating circumstances the student's prior good academic or extra-curricular record or record of good behaviour.
- Aggravating circumstances may lead to the Disciplinary Committee expelling a student found in breach of this rule.



## **UNAUTHORIZED EXIT FROM THE CAMPUS**

- Students may not leave the School/ Hostel without appropriate permission or underfalse pretenses.
- Students travelling by School transport should require an Exit Pass on the day he/ she desires to go in a Private vehicle on Parent's written request.
- This includes attending a private function without declaring the intention to do so (regardless of whether a permission form is on file) and staying overnight in a location other than that indicated to the Hostel staff without first notifying them and requesting permission for the change.
- The Discipline Council is likely to suspend students found in breach of this rule.
- Aggravating circumstances may lead to the Disciplinary Committee expelling a student found in breach of this rule.

## **DISCIPLINARY MEASURES**

We believe in establishing discipline through dialogue. However in extreme cases the following measures will be adopted to maintain discipline and reform the behavior of the children

1. Verbal warning and counseling.
2. Deprivation of privileges
3. Written warning.
4. Fine.
5. Issue of Under Observation Card.
6. Detention
7. Exclusion from the class/hostel and school activities.
8. Suspension
9. Expulsion

**However, the Head of School retains the right to expel a student outright if the offense is of a serious nature. The Head of School will have the right to withhold the Character certificate of any student whose conduct is not in keeping with the rules laid down by the school.**

## **GENERAL COMMENTS CONCERNING BREACH OF THE DISCIPLINE:**

Should the Discipline Council headed by the Discipline Master expel a student, the parents of the student shall be given the option of withdrawing the student from the School.

The Discipline Council may issue a Head of School's Warning to a student found in breach of a major rule. It is usual to issue a Head of School's Warning to a student who has been suspended from Residence or from the school.

A Head's Warning means that if the student is again found in breach of the major rules in the next SIX months, he/she is likely to be expelled



## CHILD PROTECTION POLICY

Child abuse and neglect are concerns throughout the world. Child abuse and neglect are violations of a child's human rights and are obstacles to the child's education as well as to their physical, emotional, and spiritual development.

RPS endorses the Rights of the Child, as per the prevailing Child Protection Act

Schools have a special institutional role in society as protectors of children. Schools need to insure that all children in their care are afforded a safe and secure environment in which to grow and develop, both at school and away. Educators, having the opportunity to observe and interact with children over time, are in a unique position to identify children who are in need of help and protection. As such, educators have a professional and ethical obligation to identify children who are in need of help and protection, and to take steps to insure that the child and family avail themselves of the services needed to remedy any situation that constitutes child abuse or neglect.

All staff employed at RPS must report suspected incidents of child abuse or neglect whenever the staff member has reasonable cause to believe that a child has suffered, or is at significant risk of suffering abuse or neglect. Reporting and follow up of all suspected incidents of child abuse or neglect will proceed in accordance with administrative regulations respective to this policy. Furthermore, cases of suspected child abuse or neglect may be reported to the appropriate employer, to the respective Cells / Agencies in the Local Authorities and / or to the appropriate child protection agency in the Country.

RPS seeks to be a safe haven for students who may be experiencing abuse or neglect in any aspect of their lives. As such, RPS distributes this policy annually to all parents and applicants and provides training to all staff working at RPS and will continue to make every effort to implement hiring pr

actices to insure the safety of children, and will review the policy annually for compliance and effectiveness.

In the case of a staff member reported as an alleged offender, RPS will conduct a full investigation following a carefully designed course of due process, keeping the safety of the child at the highest priority.

As per the directives of the CBSE and the State Government, we have undertaken the following measures for the Welfare, Protection and safety of Children under our care:

1. The School Building is safe and secured for children.
2. Round the clock security guards are available to safeguard the interest of the children.
3. The school provides safe drinking water and sanitation to children.
4. The fire extinguishers are installed.
5. CCTV coverage is available in all the classes, activity rooms and corridors.
6. The school buses have the safety grills windows and a Lady attendant is deployed in all the buses.
7. The School buses have the First Aid Kit and fire extinguishers.
8. A Committee is constituted for redress Grievance / Complaints of Children.
9. A Committee is constituted to protect children against sexual abuse.
10. The school is committed to care of the emotional security of the child.



**FEE STRUCTURE FOR THE SESSION : 2020-21**

**(INDIAN STUDENT)  
CBSE CURRICULUM**

Sl.No.	Particulars	Amount (Rs.)	Frequency
<b>I</b>	<b>Once at the Time of Admission:</b>		
	i) Admission Form & Brochure	600.00	One Time (On purchase of the form)
	ii) Registration Fee	1,000.00	One Time (On submission of the form)
	iii) Admission Fee	15,000.00	3 Equal Installments
	iv) Development Fund	15,000.00	3 Equal Installments
<b>II</b>	<b>Annual Tuition Fee:</b>		
	i) Classes LKG –V	49,800.00	4 Equal Quarterly Installments
	ii) Classes VI - XII	61,200.00	4 Equal Quarterly Installments
<b>III</b>	<b>Optional Services:</b>		
	<b>i) Annual Transport Fee As Per Distance</b>		
	a) Category I	8,800.00	4 Quarterly Installments
	b) Category II	11,000.00	4 Quarterly Installments
	c) Category III	14,300.00	4 Quarterly Installments
	<b>ii) Annual Breakfast Fee</b>	7,000.00	4 Quarterly Installments
	<b>iii) Annual Day Boarding Fee</b>	18,000.00	4 Quarterly Installments
	<b>iv) Hostel Fee:</b>		
	a) Security Deposit ( <b>Refundable</b> )	10,000.00	2 Equal Installments
	b) Annual Hostel Charges	1,00,000.00	4 Equal Quarterly Installments

**Note :** \* 5% Waiver on Tuition & Transport Fee if Paid For The Whole Year by the 10th April.

\* 20% Concession is given on the Tuition Fee to the wards from the Govt./PSU/Sibling.

**SCHEDULE OF PAYMENT OF FEE IN 2020-2021**

Demand Draft in favour of RUNGTA PUBLIC SCHOOL, Payable at Bhilai Should be drawn as per following details. Payment Can also be made ONLINE.

Name of the Bank	Kotak Mahindra Bank
Acc Number	6811386845
IFSC Code	KKBK0006424

S.No.	Quarter	Last Date
1	1 <sup>st</sup> (April - June)	10 <sup>th</sup> April, 2020
2	2 <sup>nd</sup> (July - September)	10 <sup>th</sup> July, 2020
3	3 <sup>rd</sup> (October - December)	10 <sup>th</sup> October, 2020
4	4 <sup>th</sup> (January – March)	10 <sup>th</sup> January, 2021



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## FEE STRUCTURE FOR THE SESSION : 2020-21

### CAMBRIDGE CURRICULUM - CLASSES I - VIII

Sl.No.	Particulars	1 <sup>st</sup> Installment By 10 <sup>th</sup> Apr. (Rs.)	2 <sup>nd</sup> Installment By 10 <sup>th</sup> Jul. (Rs.)	3 <sup>rd</sup> Installment By 10 <sup>th</sup> Oct. (Rs.)	4 <sup>th</sup> Installment By 10 <sup>th</sup> Jan. (Rs.)	Total Amount (Rs.)	Frequency
1.	<b>Once at the Time of Admission :</b>						
	a) Admission Form & Brochure	600.00	-	-	-	600.00	Once on Purchase of Form
	b) Registration Fee	1,000.00	-	-	-	1,000.00	Once at the time of Registration
	c) Admission Fee	5,000.00	5,000.00	5,000.00	-	15,000.00	3 Equal Installments
	d) Development Fund	5,000.00	5,000.00	5,000.00	-	15,000.00	3 Equal Installments
2.	<b>Annual Tuition Fee:</b>						
	a) Classes I - V	16,950.00	16,950.00	16,950.00	16,950.00	67,800.00	4 Equal Quarterly Installments
b) Classes VI - VIII	19,800.00	19,800.00	19,800.00	19,800.00	79,200.00		
3.	<b>Annual Transport Fee (As per Distance)</b>						4 Quarterly Installments
	a) Category I	1,600.00	2,400.00	2,400.00	2,400.00	8,800.00	
	b) Category II	2,000.00	3,000.00	3,000.00	3,000.00	11,000.00	
	c) Category III	2,600.00	3,900.00	3,900.00	3,900.00	14,300.00	
4.	<b>Annual Breakfast Charges</b>	1,400.00	2,100.00	2,100.00	1,400.00	7,000.00	
5.	<b>Annual Day Boarding Charges</b>	3,600.00	5,400.00	5,400.00	3,600.00	18,000.00	
6.	<b>Hostel Fee</b>						
	a) Security Deposit (Refundable)	5,000.00	5,000.00	-	-	10,000.00	2 Equal Installments
	<b>b) Annual Hostel Charges</b>	25,000.00	25,000.00	25,000.00	25,000.00	1,00,000.00	4 Quarterly Installments

### CBSE CURRICULUM - CLASSES LKG - XII

Sl.No.	Particulars	1 <sup>st</sup> Installment By 10 <sup>th</sup> Apr. (Rs.)	2 <sup>nd</sup> Installment By 10 <sup>th</sup> Jul. (Rs.)	3 <sup>rd</sup> Installment By 10 <sup>th</sup> Oct. (Rs.)	4 <sup>th</sup> Installment By 10 <sup>th</sup> Jan. (Rs.)	Total Amount (Rs.)	Frequency
1.	<b>Once at the Time of Admission :</b>						
	a) Admission Form & Brochure	600.00	-	-	-	600.00	Once on Purchase of Form
	b) Registration Fee	1,000.00	-	-	-	1,000.00	Once at the time of Registration
	c) Admission Fee	5,000.00	5,000.00	5,000.00	-	15,000.00	3 Equal Installments
	d) Development Fund	5,000.00	5,000.00	5,000.00	-	15,000.00	3 Equal Installments
2.	<b>Annual Tuition Fee:</b>						
	a) Classes LKG – V	12,450.00	12,450.00	12,450.00	12,450.00	49,800.00	4 Equal Quarterly Installments
b) Classes VI-XII	15,300.00	15,300.00	15,300.00	15,300.00	61,200.00		
3.	<b>Annual Transport Fee (As per Distance)</b>						4 Quarterly Installments
	a) Category I	1,600.00	2,400.00	2,400.00	2,400.00	8,800.00	
	b) Category II	2,000.00	3,000.00	3,000.00	3,000.00	11,000.00	
	c) Category III	2,600.00	3,900.00	3,900.00	3,900.00	14,300.00	
4.	<b>Annual Breakfast Charges</b>	1,400.00	2,100.00	2,100.00	1,400.00	7,000.00	
5.	<b>Annual Day Boarding Charges</b>	3,600.00	5,400.00	5,400.00	3,600.00	18,000.00	
6.	<b>Hostel Fee</b>						
	a) Security Deposit (Refundable)	5,000.00	5,000.00	-	-	10,000.00	2 Equal Installments
	<b>b) Annual Hostel Charges</b>	25,000.00	25,000.00	25,000.00	25,000.00	1,00,000.00	4 Quarterly Installments



## MODE OF PAYMENT OF FEES

1. The tuition and the transport fee for the entire session may be deposited at a time at the beginning or on quarterly basis in the school office as per the schedule given.
2. No challans will be issued to parents regarding fee payment. A message will be sent to the parents at the beginning of every quarter reminding them to pay the fee.
3. The mode of the fee payment will either be ONLINE PAYMENT or Demand Draft. No cash or cheques will be accepted.
4. The Cash payment will only be accepted from new students at the time of the admission.
5. In case, any parent wishes to deposit fees in Cash, he / she has to deposit the same at the SRGIA/c department located at the Administrative Block.
6. In case of doubt regarding the payment of any dues, parents/ guardians are advised to make the payment first and then clarify the matter.
7. Parents may kindly keep the fee receipts in safe custody and produce these to the school in proof of their payment or else they may quote the fee Receipt no. in the Handbok of the student for ready reference.
8. In case of any refund of extra payment, parents will kindly deal directly with the Account office.
9. Hostel Caution Money is refundable in full only after settlement of all dues and after three months of taking T.C. No refund of Caution Money is made during the Summer Vacation. Written request should be made for refund of the same.
10. A CLEAR CALENDAR MONTH'S NOTICE in writing or a month's fee in lieu of notice should be given before a pupil can be withdrawn either from the school or bus service. However, in case of transfer or other exigencies of service, The Head waive the notice period as a special case, at his/her discretion.
11. Fee is subject to increase from year to year on the basis of price index.
12. All fee paid at the time of admission is non-refundable.

### NOTE:

1. Parents are required to note that any additional expenses beyond the scope of school's responsibility will be charged separately.
2. **Rs 10/-** per day is to be deposited as late fine for fees after the due date for one month. If the fee still remains unpaid after one month the school reserves the right to remove the student's name from the school register.



## SCHOOL TRANSPORT

The Transport facility provided by Rungta Public School, Bhilai will cover majority of areas within Bhilai and Durg, but it will not be obligatory on the part of the school authorities to make new routes or to extend routes or to create additional stops.

### GENERAL INSTRUCTIONS:

1. Students must travel by the route that is allotted to them. No changes will be allowed in between the session. Shifting to a new locality does not entitle the child to use a different school vehicle without permission from the school authorities.
2. Parents are requested to call Administrator at 92293 44486 in case of any emergency
3. Parents are requested to ensure that the student is escorted to and from the bus stop. The escort must be at the stop 5 minutes before the arrival of the bus. Buses will not wait for latecomers.
4. Eating in the buses or littering is not permitted.
5. Strict discipline is to be maintained in the buses while travelling to school. Behaviour in the bus should be courteous. Talking aloud and moving up and down is not permitted. More than one complaint of indiscipline in the bus will result in withholding/withdrawing the transport facility of the child.
6. Students will be held responsible for any damage to bus caused by negligence or vandalism and fined accordingly.
7. For Safety reasons:
  - a. Students should stand away from the main road.
  - b. No body part should be outside the window.
  - c. The driver's attention should not be distracted for any reason.
  - d. No student should come near the door until the bus stops.

Note: A clear month's notice in writing, or a month's fee in lieu of notice, should be given before a pupil can be withdrawn either from the school or the bus service discontinued. ALL PAYMENTS BY CHEQUE TO BE DRAWN A/C PAYEE ON RUNGTAPUBLIC SCHOOL.





## SCHOOL UNIFORM AND DRESS CODE

Wearing a uniform is a sign of identification with the school community of RPS. By wearing a uniform, students show pride in their school and exhibit respect for their person by dressing in a dignified manner. The uniform also helps to reduce competition in dress as a result of contemporary styles. The students are expected to dress and groom with attention to neatness, cleanliness, decency, safety and personal hygiene. All students must dress up properly in school uniform on every working day (including examination days, excursions, etc.). Students must be in proper uniform if they visit the school after the school hours, during Parents-Teacher Meetings (PTMs) or on holidays for Extra-classes.

### Specific requirements:

1. No ostentatious jewelry is allowed. Boys are not allowed to wear ear studs.
2. Entry into school will not be allowed without the school uniform.
3. Under clothing must be covered at all times.
4. Clothing and apparel must be safe and appropriate for any activity.
5. While procuring the uniform it must be ensured that uniformity in shades, colour and pattern is maintained. No shoes of any other type, except the ones specified, will be allowed to be worn in the school.

### NOTE:

- ❖ School I-card to be worn all the time
- ❖ Turbans, if worn, should be of Light Blue colour.
- ❖ Blazer for classes II upwards is compulsory from 1<sup>st</sup> December to 31<sup>st</sup> January.  
Half Sweater is optional.

## SCHOOL UNIFORM and DRESS CODE : 2020-21

Sl.No.	Classes	Uniform Particulars (As per the school pattern)	Summer (April to Oct.)	Winter (Nov. – March)
1.	PG – UKG (Boys & Girls)	<b>T-Shirt</b> Play Group – Red Nursery – Fluorescent Green LKG – Yellow UKG – Indigo Blue	Half	Full
		<b>Navy Blue Jeans</b>	Shorts	Full
2.	I – XII (Boys & Girls)	<b>Light Blue Shirt</b>	Half	Full
3.	I – XII (Boys)	<b>Navy Blue Trousers</b>	Half (I-V) Full (VI – XII)	Full (I – XII)
	IX-XII (Girls)		Full	Full
4.	I-VIII (Girls)	<b>Navy Blue Skirt</b>	√	√
4.	PG – XII	<b>School Belt</b>	√	√
5.	II - XII	<b>School Tie</b>	-	√
6.	PG – XII	<b>Multi purpose Black Liberty Shoe</b>	√	√
7.	PG-XII	<b>Navy Blue Striped Socks (Knee length)</b>	√	√
8.	PG-XII (Girls)	<b>Light Blue Ribbons / hair bands (without any design)</b>	√	√
9.	PG – XII	<b>‘V’ Neck front closed sweater</b>	-	Half / Full (as per requirement)
10.	II – XII	<b>Steel Gery School Blazer</b>	-	√
11.	PG – XII	<b>Sweat Shirt with hood</b>	-	√ (In addition to Blazer for classes II – XII)
12.	II - XII	<b>Sports Uniform Track Suit (Upper &amp; Lower)</b> (Upper as per House Colour) <b>Kalam – Red; Raman – Yellow Tagore – Green; Teresa - Blue</b>	√	√



## PROMOTION POLICY

Promotion to the next class is granted to the pupil on the basis of his/her overall performance during the academic session. Hence the importance of regularity in attendance and work is desirable. The general criterion for promotion is that the student has grasped the subject matter of his/her present class adequately to follow the syllabus of the next higher class easily.

### PG, Nursery, LKG & UKG::

No formal examination. Promotion to next class is granted on the basis of his/her day to day class room and out-of-class activities.

### Classes I-V :

First term: Weekly tests + Periodic test I + Evaluation I

Second Term : Weekly tests + Periodic test II + Evaluation II

### Cambridge Assessment:

- Weekly tests and Four Progression tests/ Assessments spanned throughout the year.
- Check Point Exam at the end of class V (Stage VI) and class VIII (Stage IX) are conducted by the Cambridge Assessment International Education, which are optional.

### VI-IX

Promotion to the next class for all the classes is based on the whole year's performance i.e. progress achieved during the Periodic Tests and Two Term Exams on two terms as per the following weight age:

TERM I (100 MARKS)	
Half Yearly Exam	80 marks
Periodic Test I	10 Marks
Notebook Submission	5 Marks
Subject Enrichment	5 Marks

  

TERM II (100 MARKS)	
Half Yearly Exam	80 marks
Periodic Test II	10 Marks
Notebook Submission	5 Marks
Subject Enrichment	5 Marks

Classes VI-IX: Written Examination for 80 marks in each subject.

Classes X-XII: CBSE Pattern to be followed.

Classes VI-XII: 33% Passing Marks.

Subject to change as per the CBSE directives.



## SUPW/ACTIVITIES AT SCHOOL

The school curriculum leads to sound academic growth. However, involvement in co-curricular activities is an essential part of schooling. The school believes that academics and sports are compatible and complimentary in realizing the child's full potential.

Some of the activities which the school provides are:

1. **Games and Sports:** Football, Cricket, Badminton, Basketball, Volleyball, Table Tennis, Athletics, Splash Pool (Kindergarten) and Chess.
2. **Art and Craft:** Drawing, Painting and Craftwork.
3. **Music :** Vocal and Instrumental
4. **Dance:** Indian and Western.
5. **Literary Activities:** English and Hindi Dramatics, Recitation, Debating, Declamation, Elocution and Public Speaking.
6. **Ecology/Environment Studies:** Seminars, Projects, Exhibitions, Quizzes, Demonstrations, Symposiums etc.
7. **Computer:** Multimedia Presentations, Graphics, Designing, Web Designing, Online Projects etc.
8. **Adventure Sports and Excursions:** Camps and Trekking, Visit to Nature Parks and Wildlife Sanctuaries, Excursions etc.



## CODE OF CONDUCT TESTS & EXAMINATIONS

### **PLAY GROUP, NURSERY, LKG & UKG :**

No formal Tests or Examination. Assessment will be done on the basis of the Activities done in the class during the entire session.

### **CLASSES I-IX & XI:**

The school will be conducting Weekly Tests on Saturdays of and One Periodic Test of in all subjects in each term in the months of June & January in addition to Half Yearly Exam in October & Annual Examination in Feb/March.

### **WEEKLY & PERIODIC TEST & TERM EXAMINATION RULES:**

1. The Saturday Weekly Tests, Periodic Tests and the Two Term End exams are compulsory for students of all classes.
2. No retest of the above Tests/Exams will be conducted on any ground whatsoever, whether medical or sanctioned leave or otherwise.
3. Students absent on medical grounds should submit Medical Certificates from a qualified and registered practicing Doctor.
4. Courses of these tests/exams will be set by the subject teachers.
5. a) NO DELETION in principle, while calculating the final result.  
b) Exemption of one weekly test per subject in an academic session could be considered on the following grounds:
  - i. MEDICAL: Provided leave application supported with medical certificate is received on the day of absence itself and is sanctioned by concerned sanctioning authority.
  - ii. Death of a family member (grand parent, fraternal members, parent only).
  - iii. Represented school in cultural/ sports events.
  - iv. Appearing for National Competitive/Scholarship Exam provides an application along with supporting document is submitted in advance.
  - v. To attend the marriage of real brother or sister.

Please note that there will be no exemption granted against any other kind of sanctioned leave.



- a) Grade Upgradation/Improvement Exam.  
Since the school has adopted the Term System as per CBSE norms, it is necessary for a child to clear from classes VI upwards the Grade UPGRADATION/IMPROVEMENT EXAM in case s/he not qualified or been able to take the exams.
- a) Those who have been absent on Medical grounds (provided the application with unfit certificate reaches on the day of absence, subject to the approval of the sanctioning authority).
- c) Those cases who have represented school in cultural/sports events during exam period.
- d) Any other kind of sanctioned leave on payment of Rs 100/- per subject.
1. If a student is found using unfair means in any subject during a test or examination, s/he will be given a 'zero' in that particular subject.
  2. No leave, in principle, will be granted during the Terminal Examination period.

## **RULES CONCERNING LEAVE & ABSENCE**

Coming to school regularly is an integral part of student's life. This inculcates discipline and regularity in a student, which in turn creates moral value and holistic education gained by a child in the school environment. No leave of absence is granted, except on prior written application from parents or guardians for a valid reason only. No student will be allowed to enter the class without a leave application, if s/he has been absent the previous day. Every absence must be entered in the Leave Record pages and signed by the parent/guardian. In case of absence due to sickness, application must be supported by an authentic Medical Certificate issued by a Registered Doctor.

Parents are requested to send a leave application if the child has to be absent for more than one day. If no information is received, the class teacher is expected to send an Absentee Letter to the parents by post after three days of absence.

If a child is absent from the school without prior information for 7 days continuously then his/her name will be struck off from the attendance register.

It is compulsory for all students to maintain regular attendance during the academic session. 75% attendance is mandatory to enable them to appear for the Final Examination. The percentage, however could be relaxed on genuine medical grounds.



## MEDICAL FACILITY & ADVISORY

Parents are requested to impart health education to their children to enable the following :

1. Maintain personal hygiene.
2. Eat a balanced diet.
3. Drink clean water.
4. Follow a regular exercise schedule.
5. Have adequate sleep of at least 8 hours.

The school is having a fully equipped dispensary. Students are taken to nearby Hospital for Medical treatment if necessary .

Medical checkup of the students by child specialist is carried from time to time. Parents should inform us, if the child is allergic to any medications. It is imperative that the Medical Form included in the Admission Book let be filled up by the parents. It is mandatory for parents of students suffering from asthma, epilepsy, rheumatic heart disease or any allergy to inform the school authorities at the time of admission so that the child can be assisted in case of an emergency. This information should be updated in writing periodically. The House /Hostel Parent should be notified about any specific ailment or medical condition in order to ensure optimal care.

Parents are Required to Immunize their children as per the Doctor's advice. They are requested not to send the child to the School who is not well. Students suffering from infectious diseases like conjunctivitis, dermatitis, scabies etc. should not be sent to the school/hostel. Children should report to the School/ Hostel after full recovery and Medical Fitness certificate from the Doctor is to be submitted

Students suffering from diseases mentioned below must follow the quarantine period as mentioned below:

<b>Chicken pox</b>	- Till the scabs fall completely.
<b>Cholera</b>	- Till the child has recovered completely
<b>Ebola</b>	- Till the child has recovered completely
<b>Measles</b>	-Two weeks after the rash disappears
<b>Mumps</b>	-One month
<b>Jaundice</b>	- Six weeks
<b>Whooping Cough</b>	- Six weeks.

All the external expenses pertaining to the student's health such as hospitalization, specialist consultation, special treatments and diagnostic charges are to be borne by the parents as actual, and not included in the regular fees.



## EDUCATION TOURS & EXCHANGE PROGRAMME

Educational tours, adventure courses, hikes and treks are an integral part of education and are essential for all-round development of the children. Students will be sent on periodic field trips to places of importance. In addition, fun sports like trekking, hiking, picnics and campfires will be a regular feature at RPS. There will be Exchange program for the students and Teachers. Parents have to bear the expenses for such out station trips.

## STUDENT'S TECHNOLOGY USE AGREEMENT

With the aim to promote educational excellence by facilitating resource sharing, innovation and communication we at RPS provide access to voice, data and electronic communication for educational purposes. Every class room is equipped with digital Smart Board and has dedicated internet connection. However, students will not be permitted to access electronic mail through our network unless it is directly supervised and used for educational purposes. Staff will ensure that students use the Internet responsibly. Parents are requested to read this policy and convey its implications to their wards.

### **Terms and conditions for responsible network usage:**

#### **Do's :**

1. Practice Internet safety.
2. Immediately back out of a questionable site.
3. Follow instructions of teachers and instructors.
4. Take care of the equipment and report any malfunction.
5. Conserve resources and print only what is necessary.





**Don'ts :**

1. Share passwords or reveal your name and personal information.
2. Access or download any illegal or abusive matter.
3. Access or alter other people's files.
4. Download or install software.
5. Violate copyright laws.
6. Create or spread computer viruses.
7. Connect personal electronic devices to the network without prior permission.
8. Access or use any email, messaging services or online accounts without a prior permission.
9. Download music or access streaming video or audio.
10. Participate in any online for-profit activities.

Students will be held liable for violations of this agreement.

**CELL PHONES: NO CELL PHONE POLICY**

You may be well aware that the use of cell phones has been restricted/ limited in many schools across the country due to certain disadvantages. Therefore, students are advised not to bring and use cell phone to the school. **Any cell phone found in the possessions of the students will be confiscated and the child will be suspended initially. In extreme case the child may be expelled from the school.**

**BIRTHDAY CELEBRATION POLICY:**

The school's policy with regards to students' birthdays would be as follows:

- Boarder's Parents are welcome to visit the school on their child's birthday in the afternoon between 4:00 - pm. The birthday may be celebrated between 4 – 5 pm at the Dining Hall. It is not possible for all class mates to be present if they are busy with other activities.
- Parents are not allowed to be present on the campus after 5 pm .
- Parents who cannot be present on their children's birthdays can directly place an order for a cake and soft beverages. The school will pay the amount and debit the same to child's pocket money account.
- Class mates, class teacher and Hostel Parent will be invited to join.
- Day scholars are encouraged to bring a packet of toffees/ candy etc and distribute among class mates and teachers.
- Students celebrating Birthday may be permitted to wear decent/ acceptable casual clothes.
- Day Scholars and Day Boarding students are not permitted to bring cake / snacks etc. to celebrate their birthdays.



## WITHDRAWAL AND REFUND POLICY

- a) Parents desirous of withdrawing their child from the school at the end of an academic year must give 1 (one) month's notice in writing and obtain an acknowledgement from the school, i.e. by 1<sup>st</sup> March every year.
- b) A student who drops out in the middle of the term forfeits the claim of fees, and other fees to obtain Transfer Certificate.
- c) Caution Money will be refunded after deducting all dues
- d) Transfer Certificate: For all application Transfer Certificate will be issued 15 days after receiving the application.
- e) School Fees once Paid is not Refundable
- f) Caution money and Pocket money (of Boarders) will be refunded after deduction of dues if any.
- g) For the withdrawal of transport services, one month's written notice is essential.
- h) If Security Deposit (Hostel) is not collected within a year of the student's withdrawal, the amount will be forfeited.

## GENERAL INSTRUCTION TO BOARDER PARENTS

**ALL BOARDERS ARE REQUIRED TO REPORT TO THE HOSTEL ONE DAY PRIOR TO THE SCHOOL REOPENING AFTER VACATION / BREAK.**

A boarding school is a Home Away from Home, where children are taught time-tested values. It is meant to inculcate independence, self-discipline and exemplary work habits. To this end, we seek the cooperation of all parents in implementing the laid down rules and regulations. Parents are equal partners of the school in its endeavor to send out into the world responsible young adults. Parents are welcome to give their suggestions, as this will go a long way to take the institution further.

- Parents are required to prepare their children mentally to accept the fact that your child is going to study in a boarding school where a child needs to be more independent.
- Students must report to the school on the reopening days by the specified time with required items **.PLEASE DONT CARRY OVERSIZED SUITCASE TO THE HOSTEL. The Size should not exceed 40cm X 50cm**
- In case if you have any concern or query kindly call us on our official Phone Numbers.
- Parents are required to carry the Fees Pay-In-Slip when they are taking their wards to the campus at the beginning of the session and after Vacation/ Term breaks.
- Parents are required to pay the fees as per specified dates. **Students are not admitted in the Hostel if the fee is outstanding. So you are advised not to proceed to the Campus if you have not deposited fees or any other school dues.**



- **Please ensure that your ward carries required items mentioned under the head : "List of Materials provided by the Parents"**
- **Parents are requested to kindly co-operate with the Security Personnel at the Main gate.**
- Every child is given a **Admission Number** after confirmation of admission. Kindly refer to this number in all future correspondence.
- Parents should ensure that all clothes and belongings are numbered with the Roll No. marked with indelible ink. (The list at the end of this book may be filled and given to the House Master/ House Mistress concerned).
- **Parents are advised not to send any tuck or eatables, cash and valuables. Possession of such items is strictly prohibited in school.**
- Please deposit Rs. 3000/- to the House Warden towards the pocket money of your ward at the beginning of each term.
- Parents should leave the campus as soon as the formalities are completed. Visitors are not allowed beyond 4.00 PM.
- If you have not submitted the original Transfer Certificate or School Leaving Certificate (TC/SLC) at the time of admission, submit the documents without fail to the school office at the time of joining.
- Photographs of parents or local guardians should be submitted immediately after admission is confirmed. The child will be allowed to leave the campus only with the parent or local guardian.
- Parents are advised not to admit the child if he is suffering from any ailment.
- Parents are requested not to come to the school for meeting your wards without obtaining permission from the Boarding House Office
- Parents are advised to drop their wards to the school on the day of reopening after vacations failing which without sufficient reasons (Medical/ Emergency) a **fine of RS 50/- shall be charged for each day for 7 days**. If a student remains absent from the school for more than 7 days without prior notice his/ her name will be struck off from the school rolls as per School Rules. Fresh admission will be granted, only if allowed by the Dean of Admission, after paying fines, re-admission fees and other dues.



## **BOARDER'S REQUIREMENT**

Parents are welcome to meet the Teachers/ Head of wing during session with prior appointment.  
Parents are most welcome to send Email to: [info@rungtapublicschool.ac.in](mailto:info@rungtapublicschool.ac.in).

### **The following items will be supplied to the students by the School:**

Bed, Mattress, Pillow & Closet - 1 each

### **Students are required to purchase the following items:**

Books & Stationery, School Uniform, House T shirt, Track suit, School Blazer, Sweat Shirt and Tie

**Note: Extra stationery and reference books/educational magazines if required by the student will be provided and charged to the Pocket Money Account.**

### **The following items will be bought by the parents/ Guardian**

(Parents are expected to ensure that the items are replenished from time to time if needed by the child)

<b>ITEM</b>	<b>No.</b>
Night suits	2 pairs
Sports Shoes ( White)	1 pair
Laundry Bag	1
Undergarments (for girls & boys)	4
Bath Towels & Hand Towels	2 each
Blanket	1
Casual footwear (Floaters)/ Leather Sandal	1pair
Bathroom slippers (Rubber/ Water Proof)	1 pair
Air Bag (With Name of the Student, Roll No. & School Address)	1 no.
Casual wear	2pairs.

**Roll No. should be written on all clothes and other items with permanent marker/ indelible ink**



### Toiletries:

The student should bring the following toiletries.

<b>ITEM</b>		<b>No.</b>
· Bathing soaps	-	As required.
· Toothpaste	-	2 no.
· Shampoo	-	1 no.
· Toothbrush	-	2 no.
· Tongue cleaner	-	1no.
· Day/Night Cream / Moisturizer	-	1 no.
· Combs	-	1 no.
· Black shoe polish	-	1 no.
· Shoe brush	-	1 no.
· Nail cutter	-	1 no.
· Talcum powder (large)	-	1 no.
· Soap case	-	1 no.
· Deodorants (Roll On) No aerosols spray	-	As required
· Shaving kit	-	As required
· After shave lotion (optional)	-	As required
· Vaseline/cold cream	-	1 no.

In case extra toiletries are needed, parents are requested to replenish the same during vacations. However, students can get general toiletries from the School Provision Store on Payment

NOTE: Students are expected to bring their personal sports gear and musical instruments like Football spikes/ knee guard, guitar etc.

## DENOMINATIONS

A student has freedom to worship according to their denomination and faith only in his/ her room. Being an educational institution certain religious festivals/ occasions are celebrated in its traditional forms to develop awareness and respect for different faith/ religion. Students are not allowed to fast

## FOOD AND NUTRITION POLICY

### 1. Vegetarian:

RPS is a Pure Veg. campus. The Food Policy of our school makes it easier for students to make wise food and beverage choices while in school. The Food Committee comprises representative from Students, Residence staff and Mess Manager who meet once a week and plan the menu in consultation with the Nutritionist.

The foods and beverages served in our school include a wide selection of in-season vegetables and fruit, whole grains, and lower fat choices ensuring:

- Healthy & Safe Food
  - Support student health and learning
  - Support the health messages learned in the classroom
  - Make Healthy food and beverage choices easy
- Parents are requested not to send out-side food/ snacks / grubs etc.





## A TYPICAL FORTNIGHTLY MENU RPS Cafe'

Time	Menu Structure	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9:15 a.m.	Beverage	Horlicks	Complan	Bournvita	Kesar Milk	Choco Milk	Boost Milk	Cornflakes Milk
	Fruits	Seasonal Fruit	Seasonal Fruit	Seasonal Fruit	Seasonal Fruit	Seasonal Fruit	Seasonal Fruit	Seasonal Fruit
	Main Course 1	Idli & Coconut chutney	Green peas Kachuri & Aloo Sabji	Pav Bhaji	Methi/Mul Paratha	Mix Veg & Paratha	Aloo Bonda	Masala Dosa
	Main Course 2	Upma	Cornflakes	Poha	Poha	Poha	Poha	Poha
Time		LUNCH						
1:30 p.m.	Apetizer	Onion, Cucumber	Moong Sprout	Pasta Salad	Moth Sprout	Kachumar Salad	Tomato, Cucumber Ring	Toss Salad
	Rice	Jeera Rice	Plain Rice	Onion Rice	Plain Rice	Tomato Rice	Plain Rice	Jeera Rice
	Dal	Arhar + Chana (Mix Dal)	Arhar + Chana (Mix Dal)	Arhar + Chana (Mix Dal)	Dal Tadka	Arhar + Chana (Mix Dal)	Arhar + Chana (Mix Dal)	Lasuni Dal
	Bread	Roti	Roti	Roti	Roti	Roti	Roti	Puri
	Dry Vegetable	Kheera	Ghugni Masala	Dum Aloo	Kurmuri Bhindi	Baigan Achari	Nauna Chana	Dry Tomato Cauliflower Veg
	Gravy Vegetable	Mix Veg Gravy	Soyabean	Baigan Bharta	Lauki Chana Dal	Aloo Matar	Aloo Shimla	Mix Veg
	Accompaniment	Frymes & Pickle	Fry Khichia & Pickle	Fry Papad & Pickle	Papad & Pickle	Frymes & Pickle	Fry Khichia & Pickle	Fry Papad & Pickle
	Yogurt/Dessert	Bundi Raita	Kheer	Mix Raita	Butter Milk	Gulab Jamun	Bundi Raita	Butter Milk
Time		SNACKS						
5:00 p.m.	Snacks	Bread Pakoda	Aloo Gunda	Kachodi	Pyaj Bhajia	Maggi	Pakoda	Bhel
Time		DINNER						
8:30 p.m.	Rice	Plain Rice	Plain Rice	Plain Rice	Chole Bhature			Plain Rice
	Dal	Dal Tadka	Arhar + Chana (Mix Dal)	Arhar + Chana (Mix Dal)	Pulao			Arhar + Chana (Mix Dal)
	Bread	Roti	Roti	Roti	Gajar Aloo			Roti
	Dry Vegetable	Aloo Pyaz	Aloo Papri	Pattagobhi Matar	Gajar Masala			Kadhi/Aloo Bhujji
	Gravy Vegetable	Mix Veg Kofta	Dhoka Danla	Tamatar Khatiti Meethi	Veg Khichdi			Chowmine Manchurian

- Ø Menu are subjected to change as per availability of raw material.  
 Ø Desserts to be served in limited quantity.



**WEEKLY TEST SCHEDULE: 2020-21**

**Time: 1 hour**

**Class: I to V**

**Maximum Marks: 25**

S.No	Day	Date	I	II	III	IV	V
1	Saturday	18/04/20	MATHS (Pen & Paper Test)	ENGLISH (Pen & Paper Test)	SCIENCE (Pen & Paper Test)	SOCIAL STD. (Pen & Paper Test)	MATHS (Pen & Paper Test)
2	Saturday	25/04/20	ENGLISH (Pen & Paper Test)	HINDI (Pen & Paper Test)	ENGLISH (Pen & Paper Test)	MATHS (Pen & Paper Test)	ENGLISH (Pen & Paper Test)
Summer Vacation							
3	Saturday	20/06/20	HINDI (Pen & Paper Test)	EVS (Pen & Paper Test)	SOCIAL STD. (Pen & Paper Test)	SCIENCE (Pen & Paper Test)	HINDI (Pen & Paper Test)
4	Saturday	27/06/20	EVS (Pen & Paper Test)	MATHS (Pen & Paper Test)	MATHS (Pen & Paper Test)	ENGLISH (Pen & Paper Test)	SCIENCE (Pen & Paper Test)
5	Saturday	04/07/20	MATHS (Acti. Based)	ENGLISH (Acti. Based)	HINDI (Pen & Paper Test)	HINDI (Pen & Paper Test)	SOCIAL STD. (Pen & Paper Test)
6	Saturday	11/07/20	ENGLISH (Acti. Based)	HINDI (Acti. Based)	SCIENCE (Acti. Based)	SOCIAL STD. (Acti. Based)	MATHS (Acti. Based)
First Periodic Test : (18/07/2020--25/07/2020)							
7	Saturday	29/08/20	HINDI (Acti. Based)	EVS (Acti. Based)	ENGLISH (Acti. Based)	MATHS (Acti. Based)	ENGLISH (Acti. Based)
8	Saturday	12/09/20	EVS (Acti. Based)	MATHS (Acti. Based)	SOCIAL STD. (Acti. Based)	SCIENCE (Acti. Based)	HINDI (Acti. Based)
Half Yearly Examination:(17/09/2020--30/09/2020)							
9	Saturday	17/10/20	MATHS (Pen & Paper Test)	ENGLISH (Pen & Paper Test)	MATHS (Acti. Based)	ENGLISH (Acti. Based)	SCIENCE (Acti. Based)
10	Saturday	07/11/20	ENGLISH (Pen & Paper Test)	HINDI (Pen & Paper Test)	HINDI (Acti. Based)	HINDI (Acti. Based)	SOCIAL STD. (Acti. Based)
11	Saturday	21/11/20	HINDI (Pen & Paper Test)	EVS (Pen & Paper Test)	SCIENCE (Pen & Paper Test)	SOCIAL STD. (Pen & Paper Test)	MATHS (Pen & Paper Test)
12	Saturday	05/12/20	EVS (Pen & Paper Test)	MATHS (Pen & Paper Test)	ENGLISH (Pen & Paper Test)	MATHS (Pen & Paper Test)	ENGLISH (Pen & Paper Test)
13	Saturday	12/12/20	MATHS (Acti. Based)	ENGLISH (Acti. Based)	SOCIAL STD. (Pen & Paper Test)	SCIENCE (Pen & Paper Test)	HINDI (Pen & Paper Test)
14	Saturday	19/12/20	ENGLISH (Acti. Based)	HINDI (Acti. Based)	MATHS (Pen & Paper Test)	ENGLISH (Pen & Paper Test)	SCIENCE (Pen & Paper Test)
Second Periodic Test:(04/01/2021- -11/01/21)							
15	Saturday	30/01/21	HINDI (Acti. Based)	EVS (Acti. Based)	HINDI (Pen & Paper Test)	HINDI (Pen & Paper Test)	SOCIAL STD. (Pen & Paper Test)
16	Saturday	06/02/21	EVS (Acti. Based)	MATHS (Acti. Based)	SCIENCE (Acti. Based)	SOCIAL STD. (Acti. Based)	MATHS (Acti. Based)
17	Saturday	13/02/21	MATHS (Pen & Paper Test)	ENGLISH (Pen & Paper Test)	ENGLISH (Acti. Based)	MATHS (Acti. Based)	ENGLISH (Acti. Based)
18	Saturday	20/02/21	ENGLISH (Pen & Paper Test)	HINDI (Pen & Paper Test)	SOCIAL STD. (Acti. Based)	SCIENCE (Acti. Based)	HINDI (Acti. Based)
Annual Examination:(01/03/2021- - 15/03/21)							

**Note: "Pen & Paper Test" is Written Test while "Activity Based Assessment" is conducted to assess various Skills & Competencies like Verbal Communication, Working in a Group, Innovation & Creativity etc.**





# WEEKLY TEST SCHEDULE: 2020-21

**Maximum Marks: 25**                      **Class: VI - VIII**                      **Time: 1hour**

S.No	Day	Date	VI	VII	VIII
1	Saturday	18/04/2020	Sanskrit (Pen&Paper Test)	English (Pen&Paper Test)	Science (Pen&Paper Test)
2	Saturday	25/04/2020	Social Studies (Pen&Paper Test)	Hindi (Pen&Paper Test)	Maths (Pen&Paper Test)
<b>Summer Vacation</b>					
3	Saturday	20/06/2020	Science (Pen&Paper Test)	Maths (Pen&Paper Test)	Sanskrit (Pen&Paper Test)
4	Saturday	27/06/2020	Maths (Pen&Paper Test)	Science (Pen & Paper Test)	Social Studies (Pen&Paper Test )
5	Saturday	04/07/2020	Hindi (Pen & Paper Test)	Social Studies (Pen & Paper Test)	Hindi (Pen&Paper Test)
6	Saturday	11/07/2020	English (Pen & Paper Test)	Sanskrit (Pen & Paper Test)	English (Pen&Paper Test)
<b>First Periodic Test (18/07/2020 - 25/07/2020)</b>					
7	Friday	28/08/2020	Sanskrit (Activity Based)	English (Activity Based )	Science (Activity Based )
8	Saturday	12/09/2020	Social Studies (Activity Based)	Hindi (Activity Based)	Maths (Activity Based)
<b>Half Yearly Examination (17/09/2020 - 30/09/2020)</b>					
9	Saturday	17/10/2020	Science (Activity Based)	Maths (Activity Based )	Sanskrit (Activity Based)
10	Saturday	07/11/2020	Maths (Activity Based)	Science (Activity Based)	Social Studies (Activity Based)
11	Saturday	21/11/2020	Hindi (Activity Based)	Social Studies (Activity Based)	Hindi (Activity Based)
12	Saturday	05/12/2020	English (Activity Based)	Sanskrit (Activity Based)	English (Activity Based)
13	Saturday	12/12/2020	Sanskrit (Pen & Paper Test)	English (Pen & Paper Test)	Science (Pen & Paper Test)
14	Saturday	19/12/2020	Social Studies (Pen & Paper Test)	Hindi (Pen & Paper Test)	Maths (Pen & Paper Test)
<b>Second Periodic Test (04/01/2021 - 11/01/2021)</b>					
15	Saturday	30/01/2021	Science (Activity Based)	Maths (Activity Based )	Sanskrit (Activity Based)
16	Saturday	06/02/2021	Maths (Activity Based)	Science (Activity Based)	Social Studies (Activity Based)
17	Saturday	13/02/2021	Hindi (Activity Based)	Social Studies (Activity Based)	Hindi (Activity Based)
18	Saturday	20/02/2021	English (Activity Based)	Sanskrit (Activity Based)	English (Activity Based)
<b>Annual Examination (01/03/2021 - 15/03/2021)</b>					

Note: "Pen & Paper Test" is Written Test while "Activity Based Assessment" is conducted to assess various Skills & Competencies like Verbal Communication, Working in a Group, Innovation & Creativity etc.

# WEEKLY TEST SCHEDULE: 2020-21

**Maximum Marks: 25**

**Class: IX & XI**

**Time: 1 hour**

S.No	Day	Date	IX	XI
1	Saturday	18/04/2020	Mathematics	-
2	Saturday	25/04/2020	Science	-
<b>Summer Vacation</b>				
3	Saturday	20/06/2020	Social Science	-
4	Saturday	27/06/2020	English	-
5	Saturday	04/07/2020	Hindi/Sanskrit	English
6	Saturday	11/07/2020	Comp. App	Physics/Business Studies
<b>First Periodic Test (18/07/2020 - 25/07/2020)</b>				
7	Friday	28/08/2020	Mathematics	Chemistry/Accounts
8	Saturday	12/09/2020	Science	Maths(Science)/Biology/Economics
<b>Half Yearly Examination (17/09/2020 - 30/09/2020)</b>				
9	Saturday	17/10/2020	Social Science	CS/IP/PE/Maths(Commerce)/EG
10	Saturday	07/11/2020	English	English
11	Saturday	21/11/2020	Hindi/Sanskrit	Physics/Business Studies
12	Saturday	05/12/2020	Comp. App	Chemistry/Accounts
13	Saturday	12/12/2020	Mathematics	Maths(Science)/Biology/Economics
14	Saturday	19/12/2020	Science	English
<b>Second Periodic Test (04/01/2021 - 11/01/21)</b>				
15	Saturday	30/01/2021	English	Physics/Business Studies
16	Saturday	06/02/2021	Hindi/Sanskrit	Chemistry/Accounts
<b>Annual Examination ( 15/02/2021 - 26/02/2021)</b>				





## WEEKLY TEST SCHEDULE: 2020-21

**Maximum Marks: 25**                      **Class: X & XII**                      **Time: 1 hour**

S.No	Day	Date	X	XII
1	Saturday	04/04/2020	Social Science	Physics/Business Studies
2	Saturday	11/04/2020	Mathematics	English
3	Saturday	18/04/2020	English	Chemistry/Accounts
4	Saturday	25/04/2020	Hindi/Sanskrit	Maths(Science)/Biology/Economics
<b>Summer Vacation</b>				
5	Saturday	20/06/2020	Comp. Applications	Maths(Commerce)/I.P/P.E
6	Saturday	27/06/2020	Science	Physics/Business Studies
7	Saturday	04/07/2020	Social Science	English
8	Saturday	11/07/2020	Mathematics	Chemistry/Accounts
<b>First Periodic Test (18/07/2020 - 25/07/2020)</b>				
9	Friday	28/08/2020	English	Maths(Science)/Biology/Economics
10	Saturday	12/09/2020	Hindi/Sanskrit	Physics/Business Studies
<b>Half Yearly Examination (17/09/2020 - 30/09/2020)</b>				
11	Saturday	17/10/2020	Comp. Applications	English
12	Saturday	07/11/2020	Science	Chemistry/Accounts
13	Saturday	21/11/2020	Social Science	Maths(Commerce)/I.P/P.E
<b>PB - I: 05/12/2020 To 16/12/2020</b>				
<b>PB - II: 18/01/2021 To 29/01/2021</b>				

## WEEKLY TEST SCORE

Sl. No.	SUBJECTS	APRIL	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	REMARKS
1	ENGLISH											
2	HINDI / SANS.											
3	G. SC./PHY/ACC											
4	CHEM / B.ST											
5	BIO/ EG/ COMP											
6	MATHS/GEOG/IP											
7	S.ST/HIS/CIV./EVS											
8	GEOG/ECO											
9	THIRD LANGUAGE											
	CLASS TEACHER'S SIGNATURE											
	PARENT'S SIGNATURE											



## PRAYERS

### (1) School Song

How proud I feel this day  
To see my School and all its glory.  
Rising even when the skies are grey,  
Every day is like a brand new story.

Woah – oh – oh .....

Sing for RPS, and its name,  
Taking pride in its present.  
We believe its fame will surely last,  
In the moon full or crescent.  
How proud I feel this day  
To see my School and all its glory.  
Rising even when the skies are grey,  
Every day is like a brand new story.

Woah – oh – oh .....

Lyrics: Niagha Jamwal  
Music: Shalabh Kumar

### (2) Where the mind is without fear

And the head is held high;  
Where knowledge is free;  
Where the world has not been, broken up  
into fragments, by narrow domestic walls;  
Where words come out, from the depth of truth;  
Where tireless striving, stretches it arms towards perfection;  
Where the clear stream of reason has not lost its way  
into the dreary desert land of dead habit.  
Where the mind is led forward by Thee into ever widening  
thought and action  
Into that heaven of freedom, my Father,  
Let my country awake.



- (3) God, our father,  
Creator of all good things in the world  
and within our school community.  
We thank Thee, for the gift of this day,  
for our families and friends  
and for this safe place, to learn and grow.  
We ask you to bless all, who teach and learn  
guide us as we grow, in faith and love  
and give us the courage, to be more like your child.  
We ask this, in your holy name.
- (4) God grant me the calmness  
To accept the things I cannot change;  
Courage to change the things I can ;  
and wisdom to know the difference.  
Living one day at a time ;  
Enjoying one moment at a time ;  
Accepting hardships, as the pathway to peace ;  
Trusting that you will make, all things right  
if I surrender to your will ;  
And be reasonably happy in this life.
- (5) God make my life a little light  
Within the world to glow,  
A tiny flame that burns bright  
Wherever I may go.
- God make my life a little flower  
That brings joy to all,  
Content to bloom in native bower  
Although its place be small.
- God make my life a little song  
That comforts the sad,  
That helps others to be strong  
And makes the singer glad.



(6) This is my prayer, my Lord, strike at the root of penury in my heart.

Give me the strength, to make my love fruitful in service.

Give me the strength, never to disown those who are poor and weak,  
or bend my knees, before insolent might.

Give me the strength, to raise my mind, high above little things  
and to learn to live with nobility, with courage and with truth,  
and give me the energy always, to work towards my ideals  
so that in my life, I may reveal some of the glory and wonder  
that has shone in the lives of, the great men of the past.

(7) Prayer (UNESCO Song)

We Shall Overcome

We shall overcome,

We shall overcome someday;

Oh, deep in my heart, I do believe,

We shall overcome someday.

We'll walk hand in hand, we'll walk hand in hand,

We'll walk hand in hand someday;

Oh, deep in my heart, I do believe,

We'll walk hand in hand someday.

We shall live in peace, we shall live in peace,

We shall live in peace someday;

Oh, deep in my heart, I do believe,

We shall live in peace someday.



## PRAYERS FOR PRE-PRIMARY AND PRIMARY

(1)

God made the earth, He made the sky,  
God made the fish, and birds that fly,  
Animals, flowers and trees so tall,  
God made everything, great and small.  
Thank you God, for making us all.

(2)

Father, we thank You for the night,  
And for the, pleasant morning light,  
For rest and food, and loving care,  
And all that makes, the world so fair.  
Help us to do, the things we should,  
To be to others, kind and good,  
In all we do, in work or play,  
To grow more loving everyday.

(3)

For this new morning, and its light,  
For rest and shelter, of the night,  
For health and food, for love and friends,  
For every gift, your goodness sends,  
We thank you, gracious Lord.

(4)

God be in my head, and in my understanding;  
God be in my eyes, and in my seeing;  
God be in my mouth, and in my speaking;  
God be in my heart, and in my thinking;  
God be at my side from beginning to my end.

(1)

### राष्ट्रीय गान

जन गण मन अधिनायक जय हे  
भारत भाग्य विधाता ।  
पंजाब सिन्ध गुजरात मराठा  
द्राविड़ उत्कल बंग ।  
विन्ध्य हिमाचल, यमुना गंगा,  
उच्छल जलधि तरंग ।  
तव शुभ नामे जागे,  
तव शुभ आशिष मांगेय  
गाहे तव जय गाथा ।  
जन गण मंगलदायक जय हे,  
भारत भाग्य विधाता ।  
जय हे, जय हे, जय हे  
जय जय जय, जय हे ।।

—रवीन्द्रनाथ ठाकुर

(2)

### देशभक्ति गीत

सारे जहाँ से अच्छा हिन्दोस्ताँ हमारा  
हम बुलबुलें हैं इसकी, ये गुलसिताँ हमारा ।।  
परबत वो सब से ऊँचा, हमसाया आसमाँ का  
वो संतरी हमारा, वो पासबाँ हमारा ।।  
गोदी में खेलती हैं, इसकी हजारों नदियाँ  
गुलशन है जिनके दम से, रश्क—ए—जहाँ हमारा ।।  
मजहब नहीं सिखाता, आपस में बैर रखना  
हिन्दी हैं हम, वतन है, हिन्दोस्ताँ हमारा ।।

—इकबाल





(3)

### सरस्वती वंदना

हे शारदे माँ, हे शारदे माँ,  
अज्ञानता से हमें तार दे माँ  
तू स्वर की देवी है संगीत तुझसे,  
हर शब्द तेरा है हर गीत तुझसे।  
हम हैं अकेले हम हैं अधूरे,  
तेरी शरण में हमें प्यार दे माँ ॥

हे शारदे माँ हे शारदे माँ,  
अज्ञानता से हमें तार दे माँ,  
मुनियों ने समझी गुणियों ने जानी,  
वेदों की भाषा पुराणों की बानी।  
हम भी वो समझें हम भी वो जाने,  
विद्या का हमको अधिकार दे माँ ॥  
हे शारदे माँ, हे शारदे माँ  
अज्ञानता से हमें तार दे माँ ॥

(5)

### युनेस्को गीत

हम होंगे कामयाब, हम होंगे कामयाब,  
हम होंगे कामयाब एक दिन,  
हो, मन में है विश्वास, पूरा है विश्वास,  
हम होंगे कामयाब एक दिन  
हो, हम चलेंगे साथ-साथ, डाले हाथों में हाथ,  
हम चलेंगे साथ-साथ एक दिन  
हो, मन में है विश्वास, पूरा है विश्वास  
हम चलेंगे साथ-साथ एक दिन।  
होंगे कामयाब.....

नहीं डर किसी का आज एक दिन,  
हो, मन में है विश्वास, पूरा है विश्वास  
नहीं डर किसी का आज के दिन।  
होंगे कामयाब.....

होगी शांति चारों ओर, होगी शांति चारों ओर  
होगी शांति चारों ओर एक दिन,  
हो, मन में है विश्वास, पूरा है विश्वास,  
होगी शांति चारों ओर एक दिन।  
होंगे कामयाब.....

(4)

तुम राम कहो, वे रहीम कहें,  
दोनों की गरज अल्लाह से है।  
तुम दीन कहो, वो धर्म कहें  
मंशा तो उसी की चाह की है ॥

बनाओ शिवाला या मस्जिद,  
चूना है वही पत्थर है वही।  
मेमार वही मजदूर वही,  
अल्लाह वही और राम वही ॥

कहते हैं नमाज जिसे मुस्लिम,  
हिन्दू के लिए पूजा है वही।  
फिर लड़ने से क्या हासिल है  
जी फहम हो तुम नादान नहीं ॥

क्यों लड़ता है मूरख बनदे,  
यह तेरी खाम खयाली है।  
है पेड़ की जड़ तो एक वही,  
हर मजहब डाली डाली है ॥

(6)

इतनी शक्ति हमें देना दाता  
मनका विश्वास कमजोर हो ना  
हम चलें नेक रास्ते पे हमसे  
भूलकर भी कोई भूल हो ना.....

दूर अज्ञान के हो अन्धेरे  
तू हमें ज्ञान की रौशनी दे  
हर बुराई से बचके रहें हम  
जितनी भी दे, भली जिन्दगी दे  
बैर हो ना किसीका किसी से  
भावना मन में बदले की हो ना.....  
हम चले.....

हम न सोचें हमें क्या मिला है  
हम ये सोचें किया क्या है अर्पण  
फूल खुशियों के बाटें सभी को  
सबका जीवन ही बन जाये मधुबन  
अपनी करुणा को जब तू बहा दे  
करदे पावन हर इक मन का कोना.....  
हम चले.....

हम चले नेक रास्ते पे हमसे,  
भूलकर भी कोई भूल हो ना.....



### (7)

हमको मन की शक्ति देना,  
मन विजय करें  
दूसरों की जय से पहले  
खुद को जय करें।

भेदभाव अपने दिल से साफ कर सकें  
दूसरों से भूल हो तो माफ कर सकें  
झूठ से बचे रहें, सच का दम भरें।।  
दूसरों की जय से पहले खुद को जय करें।।

मुश्किलें पड़े तो हमपे इतना कर्म कर  
साथ दें तो धर्म का, चलें तो धर्म पर  
खुद पे हौसला रहे बदी से न डरें।  
दूसरों की जय से पहले खुद को जय करें।।

### (9)

रघुपति राघव राजा राम  
रघुपति राघव राजा राम,  
पतित पावन सीता राम

सीता राम सीता राम,  
भज प्यारे तू सीता राम  
रघुपति.....

ईश्वर अल्लाह तेरे नाम,  
सबको सन्मति दे भगवान  
रघुपति.....

रात को निंदिया दिन तो काम,  
कभी भजोगे प्रभु का नाम  
करते रहिये अपने काम,  
लेते रहिये हरि का नाम  
रघुपति.....

### (8)

प्रार्थना (तुलसीदास कृत)

तू दयालु दीन हौं, तू दानी हौं भिखारी।  
हौं प्रसिद्ध पाप के, तू पाप पूंज हारी।।

नाथ तू अनाथ को, अनाथ कौन मोसो।

मौ समान आरथ नाहीं, आरथ हर तोसो।।1।।

ब्रम्ह तू हौं जीव, तुम ठाकुर हौं चरो।

भ्रात मात पिता तुही, सबविधि ही तू मेरो।।2।।

### (10)

वैश्वव जन तो तेने कहिये जे  
पीड़ परायी जाणे रे

पर दुख्खे उपकार करे तोये,  
मन अभिमान ना आणे रे  
वैश्वव जन तो तेने कहिये जे.....

सकळ लोक मान सहुने वंदे,  
निंदा न करे केनी रे  
वाच काछ मन नि चळ राखे, धन धन जननी तेनी रे  
वैश्वव जन तो तेने कहिये जे....

समदृष्टी ने तृष्णा त्यागी, पर स्त्री जेने मात रे  
जिव्हा थकी असत्य ना बोले, पर धन नव झाली हाथ रे  
वैश्वव जन तो तेने कहिये जे.....

मोह माया व्यापे नही जेने, द्विढ वैराग्य जेना मन मान रे  
राम नाम सुन ताळी लागी, सकळ तिरथ तेना तन मान रे  
वैश्वव जन तो तेने कहिये जे.....

वण लोभी ने कपट-रहित छे, काम क्रोध निवार्या रे  
भणे नरसैय्यो तेनुन द नि कर्ता, कुळ एकोतेर तारया रे  
वैश्वव जन तो तेने कहिये जे.....







The man who has confidence in himself gains the confidence of others.

### HOME ASSIGNMENT

Date	Subject	Assignment	Sign

Date	Subject	Assignment	Sign

Date	Subject	Assignment	Sign



If there were no problems, there would be no opportunities.

### HOME ASSIGNMENT

Date	Subject	Assignment	Sign

Date	Subject	Assignment	Sign

Date	Subject	Assignment	Sign



A journey of a thousand miles begins with a single step.

**HOME ASSIGNMENT**

<b>Date</b>	<b>Subject</b>	<b>Assignment</b>	<b>Sign</b>

<b>Date</b>	<b>Subject</b>	<b>Assignment</b>	<b>Sign</b>

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A journey of a thousand miles begins with a single step.

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Success isn't how far you go, but the distance you travelled from where you started.

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Do not wait to strike when the iron is hot; but make it hot by striking.  
-William B Sprague

**HOME ASSIGNMENT**

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<b>Date</b>	<b>Subject</b>	<b>Assignment</b>	<b>Sign</b>

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Always wear a smile. The gift of life will then be yours to give. -Rabbi Nachman

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Date	Subject	Assignment	Sign



Kindness is a language which the deaf can hear and the blind can see. -Mark Twain

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Purity, patience and perseverance are the three essentials to success and above all, love. -Swami Vivekananda

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रविशंकर  
Ravishankar

Try not to become a man of success but rather try to become a man of value.  
-Albert Einstein

### HOME ASSIGNMENT

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The best way to find yourself is to lose yourself in the service of others.  
-Mahatma Gandhi

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കുറുപ്പിടം  
കുറുപ്പിടം

Reading makes a full man, Conference a ready man and Writing an exact man.  
-Sir Francis Bacon

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Everything comes to us that belong to us, if we create the capacity to receive it.  
-Rabindranath Tagore

### HOME ASSIGNMENT

Date	Subject	Assignment	Sign

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The tongue is like a sharp knife..... it kills without drawing blood.

### HOME ASSIGNMENT

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Date	Subject	Assignment	Sign



Do not go where the path may lead, go where there is no path and leave a trail.

### HOME ASSIGNMENT

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Health is the greatest gift, contentment the greatest wealth, faithfulness the best relationship.

### HOME ASSIGNMENT

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The world is what we think it is. If we can change our thoughts, we can change the world. -H.M. Tomlinson

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புத்தகம்  
புத்தகம்

Believing you have failed is the end of your journey while believing in yourself is an endless journey.

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Believing you have failed is the end of your journey while believing in yourself is an endless journey.

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The happiness you give makes you happier than the happiness you receive.

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Real power and authority is not power and authority over others but over the self.

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You get the best out of others when you give the best of yourself.

### HOME ASSIGNMENT

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Only those who risk going far can possibly find out how far one can go.

### HOME ASSIGNMENT

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Anyone who has never made a mistake has never tried anything.

### HOME ASSIGNMENT

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He who accepts evil without protesting against it is really co-operating with it.  
-Martin Luther King Jr.

### HOME ASSIGNMENT

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Ask not what your country can do for you; ask what you can do for your country.  
-John F. Kennedy

### HOME ASSIGNMENT

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Education is the most powerful weapon which you can use to change the world.  
-Nelson Mandela

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The roots of education are bitter, but the fruit is sweet.

-Aristotle

### HOME ASSIGNMENT

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Education is not preparation for life; education is life itself.

- John Dewey

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Education is the key to unlock the golden door of freedom.  
-George Washington Carver

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Education is a progressive discovery of our own ignorance.

-Will Durant

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The aim of education is the knowledge, not of facts, but of values.  
-William S. Burroughs

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School isn't always fun, but neither is life. If you want to have fun in life, take school seriously. Stick with it. Do your best. It's worth it.

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The only good is knowledge and the only evil is ignorance.

-Socrates

### HOME ASSIGNMENT

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Courage is what it takes to stand up and speak; courage is also what it takes to sit down and listen. -Winston Churchill

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The cure for boredom is curiosity. There is no cure for curiosity. - Dorothy Parker

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Millions saw the apple fall, but Newton asked why. -Bernard Baruch

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The doors we open and close each day decide the lives we live. -Flora Whittemor

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Do not go where the path may lead, go where there is no path and leave a trail.

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Dreams are today's answers to tomorrow's questions. -Edgar Cayce

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A genius is one who shoots at something no one else can see and hits it.

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Success isn't a result of spontaneous combustion. You must set yourself on fire.  
-Arnold H. Glasgow

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What we are is God's gift to us. What we become is our gift to God.

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God's promises are like the stars; the darker the night the brighter they shine.  
-David Nicholas

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Modesty is the gentle art of enhancing your charm by pretending not to be aware of it.  
- Oliver Herford

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You are never too old to set another goal or to dream a new dream.

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To him in who love dwells, the whole world is but one family. -Buddha

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When you aim for perfection, you discover it's a moving target. -George Fisher

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By failing to prepare, you are preparing to fail.

### HOME ASSIGNMENT

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Problems are not stop signs, they are guidelines.

**HOME ASSIGNMENT**

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Weakness of character is the only defect which cannot be amended.  
-Francois de La Rochefoucauld

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**RECORD OF COMMUNICATIONS FROM SCHOOL TO THE PARENTS**

Date	Remark	Signature of Parent/Guardian



### **DISCIPLINE REFERRAL**

Date	ACT OF INDISCIPLINE	Teacher's Signature	Signature of Parent/Guardian



**LEAVE RECORD**

Date	Reason	Teacher's Signature	Signature of Parent/Guardian





**PARENT - TEACHER COMMUNICATION**

Date	Remark	Teacher's Signature	Signature of Parent/Guardian



**RECORD OF POSITIVE REFERRAL**

Date	ACHIEVEMENT/ AWARD/ MEDALS	Teacher's Signature	Signature of Parent/Guardian

**TIME TABLE**

Write with pencil

Class Teacher .....

LESSON	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1						
2						
3						
4						
5						
6						
7						
8						







## MEDICAL RECORD OF THE CHILD

(To be filled-up by the parents/guardians) (IN CAPITAL)

Name : \_\_\_\_\_

1.Age in years:\_\_\_\_\_ Blood Group: \_\_\_\_\_

2.Specific diseases suffered in the past: \_\_\_\_\_

\_\_\_\_\_

3.Operation undergone in the past, if any, specify :

\_\_\_\_\_

4.Allergies, if any: \_\_\_\_\_

1.Immunization :

a.Polio : Yes/No

b.DPT : Yes/No

c.Measles : Yes/No

d.DT : Yes/No

e.Tetanus : Yes/No

(With date of last injections) \_\_\_\_\_

\_\_\_\_\_

Date

f.Hepatitis A : Yes/No \_\_\_\_\_

g.Hepatitis B : Yes/No \_\_\_\_\_

h.Chicken Pox : Yes/No \_\_\_\_\_

Any other disease for which child is on regular medication

\_\_\_\_\_

\_\_\_\_\_

Name and Signature of  
the Parent

To  
The CEO & Head of School  
Rungta Public School  
Bhilai (CG) 490 020

**ACCEPTANCE LETTER**

I,..... , the Parent/Guardian of..... ( Name of the Child) of Class.....have read the Terms and Conditions, Discipline Code and other information mentioned in the 'Parents-Students Handbook' and I hereby write to accept the course of admission given to my child by the School.

I am hereby pledge to abide by the rules and regulation governing the School and I will cooperate with the School Management, to be of good behavior of my child/ ward throughout the stay in school and even thereafter.

Yours faithfully,

\_\_\_\_\_

Signature (PARENT/GUARDIAN)

\_\_\_\_\_

NAME OF THE PARENT/GUARDIAN

DATE: \_\_\_\_\_



# 2021

## JANUARY

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## FEBRUARY

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

## MARCH

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## APRIL

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## MAY

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## JUNE

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## JULY

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## AUGUST

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## SEPTEMBER

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## OCTOBER

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## NOVEMBER

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## DECEMBER

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	